

# **Gibsonville Garden Rail Road (GGRR) Operations Policy**

## **GGRR Organization:**

1. The President of the GGRR is responsible for recruiting and training Volunteers, coordinating the activities of the Volunteers, and keeping the GGRR in operational condition. For each run of the GGRR the President will appoint a Chief Operations Officer (CHOO). The GGRR-CHOO will designate Senior District Engineers Volunteers to run specific portions of the GGRR and may assign Assistant Engineers to assist them.
2. Senior District Engineer Volunteers designated by GGRR-CHOO will be qualified to operate the GGRR without GGRR-CHOO being present. Senior Volunteers will have key access to the GGRR and supervise other volunteers in their duties. They are responsible for maintaining safe operations, limiting access to the GGRR to authorized personnel, turning on and off the power supply and securing the perimeter fence.
3. Other GGRR Volunteers can only operate the GGRR under the supervision of either GGRR-CHOO or a Senior District Engineer Volunteer.

## **GGRR Operations:**

1. Town of Gibsonville owns the land, power service, and fencing.
2. GGRR Volunteers provide their own power transformers, rolling stock, structures and accessories.
3. GGRR Volunteers are responsible for routine repairs to the GGRR facilities such as track alignment, switch adjustment, model building/structure upkeep, weed control, road bed grading, and leaf removal. No changes in the configuration of the track are allowed without the approval of the GGRR President.
4. GGRR Volunteers run their equipment at their own risk since GGRR does not have any liability for damage to GGRR Volunteer equipment. Anyone running equipment on GGRR must sign a waiver of liability and acceptance of their responsibility to repair any damage they cause to the GGRR.
5. General public is allowed to operate their own trains under the supervision of GGRR Senior District Engineer Volunteers on a first come first run basis. There are no fees for operations, but a waiver of liability is required to hold harmless the GGRR.
6. All operations are weather dependent. No runs can be made if track is wet (or about to become wet), strong winds, or temperature over 82F.

## **VOLUNTEER REQUIREMENTS:**

1. Volunteers must be 18 years of age or older. (if under 18 then parental consent is required).
2. Must complete orientation session (see below for schedule and information).
3. Agree to adhere to GGRR policies and procedures.
4. Complete application and liability waiver.
5. GGRR Volunteers are unpaid with no benefits and may be dismissed at any time for any reason.

## **VOLUNTEER ORIENTATION:**

Applicants must attend one volunteer orientation session. Sessions are scheduled for the 1st Saturday of each month from April through December at 10:00 a.m. The session will last approximately 1 hour covering safety procedures, power system configuration, crowd control, and track layout.

## **GGRR VOLUNTEER HOURS:**

April through December, 1<sup>st</sup> Saturday of each month from 9:00 a.m. to noon.

Special operations for Fall Festival and Lighting of the Greens.

Other special events as required.

