

MINUTES – JULY 16, 2018

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for an agenda meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Owen, Dean, O'Toole, and Pleasants were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Police Chief Ron Parrish, Public Works Director Rob Elliott, Finance Officer Chad Coble, Town Attorney Doug Hoy, Ryan Moffit with Lawson Brown Law Firm, Tara Robertson with Winston Williams Creech Evans & Co. (Town Auditors), and several residents were in attendance.

Mayor Williams recognized the passing of Rev. Hobart Isley; a longtime resident of Gibsonville and preacher of Gibsonville Christian Church.

Public Comment

No Public Comments.

Approval of Agenda

Mayor Williams asked that Item 4. Ordinance to Extend the Corporate Limits- 115 Frissell Dr. (Public Hearing) and Item 6. b. Set Public Hearing for Rezoning of 115 Frissell Dr. be continued until the next meeting.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the agenda as amended; Ordinance to Extend the Corporate Limits- 115 Frissell Dr. (Public Hearing) and Set Public Hearing for Rezoning of 115 Frissell Dr. were continued until the August 6, 2018 meeting. The motion passed unanimously.

Ordinance to Extend Corporate Limits – 115 Frissell Dr. - Public Hearing

This item was continued until the August 6th meeting.

FY 2016-2017 Audit Presentation

Tara Robertson with Winston, Williams, Creech, Evans, & Co. stated FY 2017 was closed out late due to sickness with their staff. She presented the FY 2016-2017 Town of Gibsonville Audit & FY 2016-2017 Housing Authority Audit. She stated the Fund balance increased by \$ 97,725 in the General Fund, Town's Net Position increased by \$371,765, however, restatement of PY net position was (222,428) netting to \$149,337, principal payments on the Town's long-term debt obligations totaled \$154,631 in the FY 2017, new debt issued for \$1,415,000, and \$1,870,838 was remaining at 6/30/2017. She stated the Gibsonville Housing Authority paid \$13,908 towards the principal owed on its debt; \$195,223 was remaining at 6/30/2017. She stated the funds included Governmental: General Fund, Community Center Fund, and Cemetery Perpetual Care Fund; Proprietary: Water and Sewer Fund & Gibsonville Housing Authority. She stated the General Fund – Fund Balance for 2017 was \$ 2,960,791, Unassigned Fund Balance was \$2,068,408; and General Fund Expenditures were \$5,083,491. Available Fund Balance was 48.89% . She stated the 2017 Tax Levy net was \$2,874,998 and the 2017 Tax Collection Percentage – 98.24%. She stated a compliance audit was done because of the Community Center.

Mayor Williams asked was there anything they needed to look at.

Mrs. Robertson stated additional reconciliation; she had talked with the Town Manager and Finance Officer about this.

Set Public Hearings

a. Rezoning - 962 Burlington Ave. – John & David Williams

Ben Baxley, Town Manager, stated John & David Williams were requesting the rezoning of their property at 962 Burlington Ave. from RS-20 to CU-RM-8. He stated the Planning Board would consider the request at their July 19, 2018 Planning Board meeting. He asked that the Board set a public hearing for August 6, 2018 meeting to consider the request. He stated the developer was looking at building 55 townhomes on the property.

Alderman Shepherd, seconded by Alderman Owen, made a motion to set the Public Hearing on the Rezoning of 962 Burlington Ave. for the August 6, 2018 meeting. The motion passed unanimously.

b. Rezoning- 115 Frissell Dr. – Frissell Holdings

This item was continued until the August 6th meeting.

c. Draft Ordinance on Portable Storage Units

Ben Baxley, Town Manager, stated the Board had asked that staff research portable storage unit regulations. He stated staff had prepared a draft ordinance that added the use in the definitions section, Permitted Use Schedule, and in the Developmental Standards for Individual Uses. He stated the Planning Board would consider the request at their July 19, 2018 Planning Board meeting. He stated if the Board wished to amend the Ordinance on Portable Storage Units, the Board would need to set a public hearing for the August 6, 2018 meeting.

Alderman Pleasants, seconded by Alderman Owen, made a motion to set the Public Hearing to consider the amendment to the Ordinance on Portable Storage Units for the August 6, 2018 meeting. The motion passed unanimously.

FY 2017-2018 Audit Proposals

Ben Baxley, Town Manager, stated Town staff had sent out RFP's for Audit Services for the FY 2017-2018 year. He stated he received four proposals for audit services. He stated staff recommended the Board consider approving the auditing proposal of Gibson & Company, P.A. He presented the Board with a copy of the audit proposals. He recommended the Board approve the Audit Contract with Gibson & Company, P.A.

Alderman Shepherd, seconded by Alderman O'Toole, made a motion to approve Gibson & Company, P.A.'s Audit Contract for the Town of Gibsonville and Housing Authority auditing services for FY 2017-2018. The motion passed unanimously.

Reports

a. Manager

Ben Baxley, Town Manager, stated the Christmas in Gibsonville event went well. He stated the construction on the public restrooms had started, Library construction was almost complete, and they were ready to begin paving for additional parking in the next 60 days.

b. Mayor

Mayor Williams stated the agenda items for Frissell Dr. were continued until the next meeting.

c. Board Members

Alderman Pleasants commended the Town Manager and Finance Officer on the financial report.

Alderman Pleasants, seconded by Alderman Shepherd, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 7:50 pm.

Mayor

Attest:

Town Clerk