

MINUTES – JANUARY 17, 2017

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for a regular meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Owen, Revels, and Pleasants were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Public Works Director Rob Elliott, Police Chief Ron Parrish, Town Attorney Doug Hoy, and Recreation Director Mike Dupree were in attendance.

Invocation – Mayor Williams

Mayor Williams gave the invocation.

Public Comments

No public comments.

Approval of Agenda

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the agenda. The motion passed unanimously.

Approval of Minutes

Alderman Owen, seconded by Alderwoman Revels, made a motion to approve the minutes of December 5, 2016. The motion passed unanimously.

Street Construction Specifications

Mayor Williams stated Greg Garrett with Shugart Construction & the developer of the Sten Gate subdivision, had requested to discuss street construction specifications with the Board. He stated Mr. Garrett was not present so no action would be taken; but he would contact Mr. Garrett.

Discussion of Chapter 91: Animals Ordinance

Mayor Williams stated he had received several complaints about the tethering law.

Ben Baxley, Town Manager, stated effective January 1, 2017 all animals collected would be taken to Guilford County. He stated he was asking the Board to review Guilford County's current Animal Ordinance and to consider amending the Town's current Ordinance to comply with Guilford County's Ordinance. He stated he would be asking the Town Attorney and Police Chief for their recommendations on the Ordinance.

Ron Parrish, Police Chief, stated Guilford County's Ordinance was much more than the Town's Ordinance; he like the anti-tethering. He recommended putting the word out to the public if there were changes to the current Animal Ordinance.

Mayor Williams asked the Town Manager to bring this back for further discussion.

Budget Ordinance Amendment #4

Ben Baxley, Town Manager, stated Ordinance Amendment #4 accounted for an Empty Stocking Fund donation, funds from the Gibsonville Museum & Historical Society to purchase an historical marker, Governor's Crime Commission Grant, and purchase of laptops for the Police Department. He referred to a memo to the Board.

Mayor Williams asked the Police Chief to explain the use of the State/Federal Grant Funds.

Ron Parrish, Police Chief, explained they would be replacing existing laptops; once they were purchased they would get reimbursed. He stated they were soliciting bids, they were not on State contract anymore.

Alderwoman Revels, seconded by Alderman Shepherd, made a motion to approve Budget Ordinance Amendment #4. The motion passed unanimously.

TOWN OF GIBSONVILLE, NORTH CAROLINA 2016-2017 BUDGET ORDINANCE AMENDMENT #4

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 17th day of January, 2017 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations be amended.

SECTION I. GENERAL FUND

Anticipated Revenues	FY 2016-2017	Amendment	FY 2016-2017
	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
Taxes, Current Year	2,415,000	-	2,415,000
Taxes, Prior Years	26,700	-	26,700
Motor Vehicle Tax	325,000	-	325,000
Penalties & Interest	15,000	-	15,000
Cemetery	13,000	-	13,000
Recreation	66,000	-	66,000
Sanitation Service Charge	223,000	-	223,000
Interest on Investments	7,500	-	7,500
Fire District Tax (Guilford)	12,000	-	12,000
Library	500	-	500
Transfer Perpetual Care	2,700	-	2,700
Sale of Fixed Assets	5,000	-	5,000
Guilford County Funds	55,500	-	55,500
Code Enforcement/Planning	8,000	-	8,000
Brush/White Goods Pickup Fees	1,500	-	1,500
<i>Miscellaneous</i>	<i>16,069</i>	<i>1,215</i>	<i>17,284</i>
GHA	2,340	-	2,340
Stormwater Fee	28,000	-	28,000
Solid Waste Disposal Tax	4,300	-	4,300
Intangible: Sales Tax (Alamance Co.)	735,652	-	735,652
Intangible: Sales Tax (Guilford Co.)	417,926	-	417,926
Utility Franchise	422,000	-	422,000
Beer & Wine	31,500	-	31,500
Powell Bill Funds	187,000	-	187,000
<i>Federal Drug Funds</i>	-	<i>5,832</i>	<i>5,832</i>
<i>State Drug Funds</i>	-	<i>5,818</i>	<i>5,818</i>
Insurance Proceeds	5,094	-	5,094
<i>Appropriated General Fund Balance</i>	<i>378,132</i>	<i>24,500</i>	<i>402,632</i>
<i>Total Anticipated Revenues</i>	<i>5,404,413</i>	<i>37,365</i>	<i>5,441,778</i>

Authorized Expenditures

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
Governing Board	67,016	-	67,016
<i>Administration</i>	<i>1,151,737</i>	<i>915</i>	<i>1,152,652</i>
<i>Police</i>	<i>1,520,510</i>	<i>36,450</i>	<i>1,556,960</i>
Fire	736,840	-	736,840
Public Works Administration	243,523	-	243,523
Streets	500,680	-	500,680
Powell Bill	170,100	-	170,100
Sanitation	306,343	-	306,343
Recreation	502,160	-	502,160
Library	138,004	-	138,004
Cemetery	17,500	-	17,500
Contingency	50,000	-	50,000
<i>Total Authorized Expenditures</i>	<u>5,404,413</u>	<u>37,365</u>	<u>5,441,778</u>
	-		-

SECTION II. WATER & SEWER

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
Anticipated W&S Revenues			
<u>Water Revenues</u>			
Water Service Fees	800,255		800,255
Tapping Fees	450	-	450
Meter Setting	10,000	-	10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	9,900	-	9,900
Development Fees	36,000	-	36,000
Internet Convenience Fees	4,050	-	4,050
<i>Total Anticipated Water Revenues</i>	<u>900,655</u>	<u>-</u>	<u>900,655</u>
<u>Sewer Revenues</u>			
Sewer Service Fees	2,001,745		2,001,745
Tapping Fees	550	-	550
Meter Setting	10,000	-	10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	12,100	-	12,100
Development Fees	44,000	-	44,000

Internet Convenience Fees	4,950	-	4,950
Total Anticipated Sewer Revenues	2,113,345	-	2,113,345
Total Anticipated W&S Revenues	3,014,000	-	3,014,000
Authorized W&S Expenditures			
Water Expenditure	900,655	-	900,655
Sewer Expenditures	2,113,345	-	2,113,345
Total Authorized Expenditures	3,014,000	-	3,014,000
	-	-	-

SECTION III. PERPETUAL CARE FUND

Anticipated Revenues	2,700	-	2,700
Authorized Expenditures	2,700	-	2,700
	-	-	-

SECTION IV. TAX RATE ESTABLISHED

An ad valorem tax rate of \$0.51 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2016-2017. This rate is based on a total valuation of property of \$550,324,654 and an estimated collection rate of 98.58%.

SECTION V.

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

SECTION VI. SPECIAL AUTHORIZATION - BUDGET OFFICER

- A.** Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.
- B.** The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.
- C.** He may make interfund loans for a period of not more than 60 days.
- D.** Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION VII. RESTRICTION - BUDGET OFFICER

- A.** Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.
- B.** The utilization of any contingency appropriations shall be accomplished only with Board authorization.

SECTION VIII. UTILIZATION OF BUDGET ORDINANCE

This Ordinance Amendment and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2016-2017 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

Amended this the 17th day of January, 2017.

Attest:

Mayor of Gibsonville, NC

Town Clerk of Gibsonville, NC

Reappointment to the Gibsonville ABC Board

Mayor Williams stated the ABC Board was recommending the reappointment of Sandra Moulton to the Gibsonville ABC Board; Mrs. Moulton’s term expired December 2016.

Alderman Shepherd, seconded by Alderman Owen, made a motion to reappoint Sandra Moulton to the Gibsonville ABC Board. The motion passed unanimously.

Reports

a. Town Manager

Ben Baxley, Town Manager, updated the Board on the Community Center project and the USDA Sewer Project; which would begin in February. He stated the annual board retreat would be on February 11, 2017 from 8:00 am to 12:00 noon. He stated the Governor’s Crime Control Grant was moving forward; the Governor Highway Safety Project Grant would pay for the position.

Ron Parrish, Police Chief, stated he was looking for ways to get additional help in the Police Department. He stated he was looking at GHSP grant to see if the Town qualified. He stated the grant usually included an additional vehicle and pay for first year of the officer’s salary; after 4th year town would pick this up.

Mayor Williams stated the Board should give the Police Chief permission to get help with grants.

Alderwoman Revels asked did grants come out at different times of the year.

Police Chief Parrish stated yes.

It was the consensus of the Board for the Police Chief to pursue grants.

Mr. Baxley commended the town departments on how they handled the recent snow storm.

Mayor Williams agreed; he stated he had received good compliments.

b. Mayor

Mayor Williams stated he had gotten complaints on the stop light at Springwood and Hwy 70 not working correctly. He stated there were improvements planned for this intersection for the FY 2018-2019 year. He stated any State road improvements should be brought to the TCC & TAC; Brandon Parker was the Town’s representative on the TCC.

Alderwoman Revels asked about the DOT project; where were they on the loop around Gibsonville.

Mayor Williams stated it was not on the list; it would be on the bottom of the list if it were. He stated he attended the I-85 dedication of the Howard Coble Expressway.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 7:39 pm.

Mayor

Attest:

Town Clerk