

MINUTES – DECEMBER 5, 2016

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for a regular meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Owen, Revels, Dean, and Pleasants were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Public Works Director Rob Elliott, Police Chief Ron Parrish, Town Attorney Doug Hoy, Planning Director Brandon Parker, Fire Chief Tony Roof, Josh Johnson with AWCK, Tiffany Lattero with the Gibsonville Merchants Association, and several citizens were in attendance.

Invocation – Alderman Shepherd

Alderman Shepherd introduced Rev. Brian Foust.

Rev. Brian Foust gave the invocation.

Mayor Williams led the Pledge of Allegiance.

Public Comments

Tiffany Latero, President of the Gibsonville Merchants Association, presented the Police Chief with a check for \$300.00 to go toward the “Empty Stocking Fund”.

Mayor Williams stated Street Construction Specifications would be continued until the January meeting.

Approval of Agenda

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the agenda. The motion passed unanimously.

Approval of Minutes

Alderman Shepherd, seconded by Alderman Owens, made a motion to approve the minutes of November 7, 2016. The motion passed unanimously.

Amendment to Riparian Buffer Protection Ordinance - Public Hearing

Mayor Williams stated this was a public hearing.

Josh Johnson with AWCK stated the N.C. General Assembly had revised the Jordan Lake Rules several times since its adoption in 2009; the Riparian Buffer Protection Rule is part of this. He stated the Town needed to revise its Riparian Buffer Protection Ordinance in order to comply with recent rule changes; the changes involved amending the Table of Uses in Chapter 155.31.

Mayor Williams opened for public comments.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to open the public hearing. The motion passed unanimously.

Ben Baxley, Town Manager, stated staff recommended approval of the Ordinance Amendment.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to approve the Amendment to Riparian Buffer Protection Ordinance. The motion passed unanimously.

**ORDINANCE TO AMEND THE GIBSONVILLE CODE OF ORDINANCES,
TITLE XV: LAND USE, CHAPTER 155: RIPARIAN BUFFER PROTECTION,
SECTION 155.31 TABLE OF USES**

WHEREAS, the current Code of Ordinances was re-codified in 2013; and

WHEREAS, during the course of interpretation the need arises from time to time to revise the current ordinance to better clarify the intent; and

WHEREAS, the N.C. General Assembly has revised the Jordan Lake Rules several times since its adoption in 2009; the Riparian Buffer Protection Rule is part of this; and

WHEREAS, Title XV: Land Use, Chapter 155: Riparian Buffer Protection, Section 155.31 Table of Uses needs to be amended to comply with recent rule changes; and

WHEREAS, staff recommends Section 155.31 Table of Uses be amended as follows: Utility, non-electric, other than perpendicular crossings: Impact in Zone Two, change from Allowable to Exempt; and add Piping of a stream under a permit issued by the US Army Corps of Engineers – Allowable; and

WHEREAS, a public hearing was advertised and a public hearing was held at a regular Board of Aldermen meeting on December 5, 2016; and

NOW, THEREFORE, BE IT ORDAIND by the Board of Alderman of the Town of Gibsonville: that the Gibsonville Code of Ordinances, CHAPTER 155: Riparian Buffer Protection, Section 155.31 Table of Uses be amended as recommended by staff.

Adopted this the 5th day of December, 2016.

Mayor

Attest:

Town Clerk

Amendments to Records Retention and Disposition Schedule

Ben Baxley, Town Manager stated the N.C. Department of Cultural Resources by Regulation had mandated changes to the Municipal Records Retention and Disposition Schedule. He stated staff used this schedule in the disposal of records. He stated staff recommended approval of the Amendments to Records Retention and Disposition Schedule.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the Amendments to Records Retention and Disposition Schedule as follows: Standard 4. Budget, Fiscal and Payroll Records (pg. 29); Standard 12. Personnel Records (pg. 110-111); Standard 12. Personnel Records (pg. 105); Standard 6. Emergency Services and Fire Department Records (pg. 43); and Standard 9. Law Enforcement Records (pg. 90). The motion passed unanimously.

<u>Acct#.</u>	<u>Name</u>	<u>Value</u>	Tax Releases		
			<u>New</u>	<u>Actual</u>	<u>Release</u>
		<u>Reduced</u>	<u>Value</u>	<u>Taxes</u>	<u>\$</u>
RC					
0220230	L. Poole	33,700	223,200	1138.32	\$171.87 (2016)
0220230	L. Poole	33,700	223,200	1138.32	171.87 (2015 refund)
0220230	L. Poole	33,700	223,200	1138.32	171.87 (2014 refund)

*Tax Releases are billing errors and value corrections made by Guilford or Alamance County; the Town gets its property values from Guilford and Alamance County Tax Departments. These are released by Guilford or Alamance County tax departments and then given our tax department to be released by our board.

Alderman Owen, seconded by Alderman Shepherd, made a motion to approve the tax releases. The motion passed unanimously.

Reports

a. Manager

Ben Baxley, Town Manager, stated the Gibsonville Boards and Commissions dinner would be on December 7th at Kimbers. He stated the Gibsonville Christmas Parade would be December 11th at 2:00 pm with a Holiday Market on the town greens. He stated the Employee Christmas Lunch would be on December 21st at 12:00 noon at the Fire Department. He stated Town offices would be close from December 22nd through 26th and January 2nd for the New Years Holiday.

After discussion, it was the consensus of the Board to have the January 2nd meeting on January 9th.

Mr. Baxley updated the Board on the Community Center stating the project was moving on.

b. Mayor

Mayor Williams asked the Police Chief to make a statement with the holidays coming.

Ron Parrish, Police Chief, reminded everyone to keep vehicles locked and be aware of your surroundings. He stated they had a rash of car break-ins recently.

Mayor Williams stated he attended the swearing in of the Alamance County Commissioners today. He stated he would like to establish a better relationship with the Eastern Guilford High School. He asked Alderman Shepherd to meet with him and the Guilford County School Superintendant once a meeting could be arranged. Mayor Williams stated the Board would be going into Closed Session.

Closed Session

Alderman Shepherd, seconded by Alderman Owen, made a motion that the board go out of regular session and into closed session to discuss the competence, performance, and character of an employee pursuant to 143.318.11; this is privileged and confidential information to prevent disclosure thereof. The motion passed unanimously.

Alderman Shepherd, seconded by Alderman Owen, made a motion to go out of closed session and into regular session. The motion passed unanimously.

Alderman Shepherd, seconded by Alderwoman Revels, made a motion to give the Town Manager a one time bonus of \$1,500.00. The motion passed unanimously.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 8:09 pm

Mayor

Attest:

Town Clerk