MINUTES – AUGUST 8, 2016

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for a regular meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Revels, Owen, Dean, and Pleasants were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Public Works Director Rob Elliott, Police Chief Ron Parrish, Recreation Director Mike Dupree, Planning Director Brandon Parker, Fire Chief Tony Roof, and several citizens were in attendance.

Invocation – Alderman Dean

Mayor Williams gave the invocation and led the Pledge of Allegiance.

Presentation by Lash Wrightenberry

Lash Wrightenberry stated he would like to recognize a man he met twenty five years ago and was dedicated to fire fighting. He presented Clarke McVey, Sr. with the "Order of the Long Leaf Pine"; the highest honor for a civilian in the State of North Carolina.

Clark McVey thanked Mr. Wrightenberry for this recognition.

Public Comments

Mayor Williams stated any comments on the golf cart issue should be made in public comments. He explained the golf cart issue was on the agenda for Board discussion. He stated if the Board wished to change the ordinance to allow golf carts on town streets it would require an Ordinance change; which would require a public hearing.

Roger Troutman of Whitesell St. asked the Board to consider allowing residents to ride golf carts on the town streets. He stated he had been riding in his neighborhood to his daughter's house for three years and to the Moricle Park and would like to continue to do so. He stated he had talked with the Police Chief about this issue.

Alderwoman Revels asked Mr. Troutman when he rode to the Park did he cross a State street.

Mr. Troutman stated he would cross over Piedmont St. at Whitesell St.

William Mabe, Springwood Ave. resident, asked why did this come up and what was the State Statute. He stated the Town drove a John Deere Gator on the street.

Mayor Williams stated this will be discussed by the Board tonight.

Alderman Shepherd stated the Town Ordinance says city owned vehicles are allowed on the streets.

Justin Lawrence of Whitesell St. stated he rode his golf cart to the Moricle Park only. He stated he respected the Board decision and would do what the Board decided even if there were restrictions put on golf carts. He asked that he be allowed to ride his golf cart to the Park.

Amanda Lawrence of Whitesell St. also asked that they be allowed to ride their golf cart to the Park.

Mayor Williams stated if the Board decided to allow golf carts there would be an advertised public hearing to consider changing the Town Ordinance.

Neil Bromilow stated the Garden Railway and been sold to the Gibsonville Garden Railroad; a nonprofit located on the Town Greens.

Approval of Agenda

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to approve the agenda. The motion passed unanimously.

Approval of Minutes

Alderman Owen, seconded by Alderwoman Revels, made a motion to approve the minutes of July 5, 2016. The motion passed unanimously.

FY 2016-2017 Budget Ordinance Amendment #1

Ben Baxley, Town Manager, stated the FY 2015-2016 Budget Ordinance Amendment #1 was to account for a donation of $3,569 from the ABC Board to the Gibsonville Police Department, a donation from the Kiwanis of $500 to the Gibsonville Public Library, and to account for reallocating funding for the approved facade grants for the Town Center ($18,132).

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to approve the FY 2015-2016 Budget Ordinance Amendment #1. The motion passed unanimously.

TOWN OF GIBSONVILLE, NORTH CAROLINA
2016-2017 BUDGET ORDINANCE AMENDMENT #1

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 8th day of August, 2016 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations be amended.

SECTION I. GENERAL FUND

Anticapted Revenues	**FY 2016-2017**	**Amendment**	**FY 2016-2017**
	Current Budget	**Increase/Decrease**	**Revised Budget**
Taxes, Current Year	2,415,000	-	2,415,000
Taxes, Prior Years	26,700	-	26,700
Motor Vehicle Tax	325,000	-	325,000
Penalties & Interest	15,000	-	15,000
Cemetery	13,000	-	13,000
Recreation	66,000	-	66,000
Sanitation Service Charge	223,000	-	223,000
Interest on Investments	7,500	-	7,500
Fire District Tax (Guilford)	12,000	-	12,000
Library	500	-	500
Transfer Perpetual Care	2,700	-	2,700
Sale of Fixed Assets	5,000	-	5,000
Guilford County Funds	55,500	-	55,500
Code Enforcement/Planning	8,000	-	8,000
Brush/White Goods Pickup Fees	1,500	-	1,500
Miscellaneous	*12,000*	***4,069***	*16,069*
GHA	2,340	-	2,340
Stormwater Fee	28,000	-	28,000
Solid Waste Disposal Tax	4,300	-	4,300
Intangible: Sales Tax (Alamance Co.)	735,652	-	735,652
Intangible: Sales Tax (Guilford Co.)	417,926	-	417,926
Utility Franchise	422,000	-	422,000
Beer & Wine	31,500	-	31,500
Powell Bill Funds	187,000	-	187,000
Appropriated General Fund Balance	*277,000*	***18,132***	*295,132*
Total Anticipated Revenues	***5,294,118***	***22,201***	***5,316,319***

Authorized Expenditures

	Current Budget	Increase/Decrease	Revised Budget
Governing Board	67,016	-	67,016
Administration	*1,050,605*	***18,132***	*1,068,737*
Police	*1,511,847*	***3,569***	*1,515,416*
Fire	736,840	-	736,840
Public Works Administration	243,523	-	243,523
Streets	500,680	-	500,680
Powell Bill	170,100	-	170,100
Sanitation	306,343	-	306,343
Recreation	502,160	-	502,160
Library	*137,504*	***500***	*138,004*
Cemetery	17,500	-	17,500
Contingency	50,000	-	50,000
Total Authorized Expenditures	***5,294,118***	***22,201***	***5,316,319***
	-		-

SECTION II. WATER & SEWER

	Current Budget	Increase/Decrease	Revised Budget
Anticipated W&S Revenues			
Water Revenues			
Water Service Fees	800,255		800,255
Tapping Fees	450	-	450
Meter Setting	10,000	-	10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	9,900	-	9,900
Development Fees	36,000	-	36,000
Internet Convenience Fees	4,050	-	4,050
Total Anticpated Water Revenues	***900,655***	-	***900,655***
Sewer Revenues			
Sewer Service Fees	2,001,745		2,001,745
Tapping Fees	550	-	550
Meter Setting	10,000	-	10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	12,100	-	12,100
Development Fees	44,000	-	44,000
Internet Convenience Fees	4,950	-	4,950
Total Anticpated Sewer Revenues	***2,113,345***	-	***2,113,345***
Total Anticpated W&S Revenues	***3,014,000***	-	***3,014,000***
Authorized W&S Expenditures			
Water Expenditure	900,655	-	900,655
Sewer Expenditures	2,113,345	-	2,113,345
Total Authorized Expenditures	***3,014,000***	-	***3,014,000***

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SECTION III. PERPETUAL CARE FUND

Anticpated Revenues	***2,700***	***-***	***2,700***
Authorized Expenditures	***2,700***	***-***	***2,700***
	-		-

SECTION IV. TAX RATE ESTABILISHED

An ad valorem tax rate of $0.51 per $100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2016-2017. This rate is based on a total valuation of property of $550,324,654 and an estimated collection rate of 98.58%.

SECTION V.

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

SECTION VI. SPECIAL AUTHORIZATION - BUDGET OFFICER

A. Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.

C. He may make interfund loans for a period of not more than 60 days.

D. Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION VII. RESTRICTION - BUDGET OFFICER

A. Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.

B. The utilization of any contingency appropriations shall be accomplished only with Board authorization.

SECTION VIII. UTILIZATION OF BUDGET ORDINANCE

This Ordinance Amendment and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2016-2017 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

Amended this the 8th day of August, 2016.

Attest: **Mayor of Gibsonville, NC**

Town Clerk of Gibsonville, NC

Discussion of Golf Carts on Town Streets – Continued

Mayor Williams stated the golf cart discussion was continued by the Board for further discussion until this meeting.

Alderman Owen stated he had brought this discussion up because he thought there needed to be an ordinance to protect the town. He stated some towns did have an ordinance allowing golf carts; he read a list of towns.

Alderwoman Revels stated she would like to hear from the Police Chief.

Ron Parrish, Police Chief, stated is you operate a vehicle in North Carolina there are requirements by DMV. He stated NCDOT does not allow golf carts on State maintained streets. He referenced N.C.G.S. 160A-300 stating a city may define golf carts and whether to allow them but no one under the age of sixteen may operate a golf cart. He stated he has spoken with a few residents about the golf cart issue. He stated it was more to it than just allowing golf carts by amending the ordinance. He stated at budget time he told the board how under staffed the police department was. He stated if the board came up with an ordinance he would ask for additional help.

Alderwoman Revels asked the Police Chief what was his opinion on golf carts operating on any road.

Mr. Parrish stated they cannot allow them if the Town did not have an ordinance; they are not allowed on State streets.

Ben Baxley, Town Manager, stated if the Board adopted an ordinance it would only address town streets not State streets.

Mr. Parrish stated this would require a lot of research. He stated they would have to look at registering and inspecting the golf carts; may require they have insurance also.

Mr. Baxley stated towns that allowed golf carts did require they be inspected by their police department.

Mayor Williams asked the Police Chief would he need additional staff.

Mr. Parrish stated yes.

Mayor Williams stated the Board had heard from residents and he did not think the Town should do this.

Alderman Owen, seconded by Alderman Pleasants, made a motion for the Town Manager to look into an ordinance allowing golf carts on town streets. The motion passed by a 3 to 2 vote.

Mayor Williams stated the Town Manager would look at, research, and consider additional personnel.

Board Discussion of Ordinance Amendment to Chapter 115 Peddlers & Solicitors – Continued

Ben Baxley, Town Manager, stated this was continued at the last meeting. He stated that staff had determined that repealing the Ordinance is not recommended. He stated the Town Attorney had advised that there maybe some Constitutional issues related to repealing said Ordinance. He stated staff would continue to look at ways to improve the current Ordinance. He stated they would function as is for now.

Mayor Williams stated this would be continued until the next meeting.

Discussion of Joseph Claim Subdivision Waterline

Ben Baxley, Town Manager stated the developers of Joseph's Claim were requesting to begin Phase 2. He stated in order to meet the required fire flow they would need to extend the waterline. He explained the Town had meet with the developers and is interested in the developer installing the waterline along E. Main St. to the Joseph's Claim subdivision; estimated cost is $140,502.00. Staff was recommending that the developer not be charged the water development fee on the proposed 101 lots in Phase 2 in exchange for extending the waterline. He stated staff, the Mayor, AWCK, & the Town Attorney had met with the developers of Joseph's Claim to discuss the options. He stated staff was recommending not charging the $1,000 per lot for water development fee; there were 101 lots proposed.

Josh Johnson with AWCK stated there was a concern with fire flow with the addition of 101 lots; current fire flow was not efficient. He stated after meeting with the Joseph Claim engineer; Evans Engineering; they agreed the water line should be increase from a 6 inch line to an 8 inch line and extend water line down east Main Street

to the Joseph Claim subdivision. He stated the developer was asking that the development fee be waived and put toward the project. He stated these fees were generally used for this type improvement.

Alderman Owen stated when the six inch water line was put out Hwy. 61 it was talked about installing an eight inch line at that time but it was not done.

Mayor Williams stated he had sat in on this meeting and it was said that the fire department would need additional fire flow as they built homes out.

Alderman Shepherd, seconded by Alderwoman Revels, made a motion directing the Town Manager and Town Attorney to start the process. The motion passed unanimously.

Discussion of Electric Vehicle Charging Station Grant Application

Ben Baxley, Town Manager, stated the Downtown Economic Restructuring Committee was recommending the Town submit an application for the Electric Vehicle Charging Station Program. He stated this was provided by a Duke Energy Grant. He stated Greensboro, Elon, and Burlington; at Alamance Crossing and ARMC; had those in place. He asked if the Board was interested in the Town Manager pursuing this.

Neil Bromilow, Downtown Economic Restructuring Committee member, stated the cost would be the electricity; there was electricity available at the caboose. He stated it was positive and no cost to the Town.

Alderman Shepherd asked if there was any upfront cost and what about long term costs.

Mr. Bromilow stated they would just need to get an estimate from an electrical contractor. He stated if there was any cost other than electric, he recommended they not do.

Mayor Williams stated he would ask about this at his next TCC meeting.

Mr. Baxley stated the application was due by September 1, 2016. He stated he would talk with Duke Energy about the costs and liability.

Reports

a. Manager

Ben Baxley, Town Manager, stated there would not be an agenda meeting on August 22, 2016 unless USDA would be available with the sewer loan agreement. He stated the Community Center ground breaking ceremony would be on Monday at 11:00 am at the site.

b. Mayor

Mayor Williams stated the City/County meeting was August 16, 2016 at the Burlington Airport.

Alderman Shepherd, seconded by Alderman Pleasants, mad a motion to adjourn. The motion passed unanimously. The meeting adjourned at 8:15 pm.

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Mayor

Attest:

_____

Town Clerk