

MINUTES – JUNE 4, 2018

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for a regular meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Owen, Dean, O'Toole, and Pleasants were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Police Chief Ron Parrish, Fire Chief James Todd, Public Works Director Rob Elliott, Planning Director Brandon Parker, Finance Officer Chad Coble, Town Attorney Doug Hoy, Ryan Moffit with Lawson Brown Law Firm, Asst. Public Works Director Ricky Wade, several police officers, and several residents were in attendance.

Invocation

Mayor Williams gave the invocation and led the Pledge of Allegiance.

Public Comment

Yvonne Maizeland of 435 Cook Rd. stated she had prepared a statement about the FY 2019 Recommended Budget which she had sent to the Mayor and Board of Aldermen; she also gave the Town Clerk a copy of her statement. She stated she had also posted it on the Concerned Citizens of Gibsonville (CCOG) Facebook page. She stated she had two concerns about the budget that she addressed in her statement which were Public Safety and Fiscal Responsibility. Ms. Maizeland stated she felt the Gibsonville Community Center and the Link Transit were wants, not needs. After expanding on these, she stated she was advocating that they be removed from the budget. She stated the town needed a market plan. She stated she did not support a tax increase at this time due to overspending she saw in the budget. She asked the Mayor and Board to take her concerns and marketing suggestion seriously.

Sharon Bigelow with Cappadocia Church thanked the Mayor and the Town Manager for their support of the basketball camp she had proposed to the Board. She stated it was still planned. She stated a concern with the community center not being used when the town offices were closed. She stated they needed help to make this successful and the town could use the revenue from this if they would promote the community center by working together.

Steve Harrison, Planning Board Chairman and citizen, spoke in favor of the Link Transit. He stated this was never meant to be a money making project; it was a public service. He stated at least 17% of the town population was below the poverty level and did not own a car. He stated it was a benefit to the town.

Tom White, resident, stated the budget included a 8.4% increase over last year; he asked where was the money coming from.

Beverly Ross of 125 Tall Timber addressed the nonessential spending in the budget; community center and link transit. She stated these could cover some of the first responder needs.

Etta Wilson, Acacia Ct. senior citizen resident, asked the Board not to take the Link Transit away; she needed it.

Sara Zimmerman, Cook Rd. resident, recommended the town have a food bank; her church did this and it helped people.

Approval of Agenda

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the agenda. The motion passed unanimously.

Approval of Minutes

Alderman Pleasants, seconded by Alderman Owen, made a motion to approve the minutes of May 7, 2018 and May 21, 2018. The motion passed unanimously.

Public Hearings

Ordinance to Extend the Corporate Limits - 115 Frissell Dr.

Mayor Williams stated Frissell Holdings, LLC was requesting annexation of their property located at 115 Frissell Dr.; this property was contiguous with the town limits. The petition was presented and investigated. He stated Frissell Holdings, LLC was asking that this request be continued until the July meeting.

Alderman Shepherd, seconded Alderman Pleasants, made a motion that the Ordinance to Extend the Corporate Limits at 115 Frissell Dr.; owned by Frissell Holdings, LLC; be continued until the next meeting.

Water & Wastewater System Development Fee

Ben Baxley, Town Manager, stated this was a public hearing to receive public input on the proposed water & wastewater system development fee. He presented the Board with a final report and a memo from Glynn Fleming with AWCK. He stated staff recommended approval of the Resolution Adopting the Water & Wastewater System Development Fee; this was needed for the town to be in compliance with new State laws. He stated the fee was incorporated in the FY 2019 Budget.

Josh Johnson with AWCK stated this was a development fee that would be charged when a new connection was made. He stated the town has had fees for years but the State (HB36) had changed how the town classified these fees. He stated the current fee was \$1,000 and with the new SDF it would be about the same.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to open the public hearing. The motion passed unanimously.

Mayor Williams asked for public comments.

Alderman Shepherd, seconded by Alderman Owen, made a motion to close the public hearing. The motion passed unanimously.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the Resolution Adopting the System Development Fees for Water and Wastewater Improvements, System Development Fee. The motion passed unanimously.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF GIBSONVILLE, NORTH CAROLINA, ADOPTING SYSTEM DEVELOPMENT FEES FOR WATER AND WASTEWATER IMPROVEMENTS WHICH ARE ATTRIBUTABLE TO NEW DEVELOPMENT WITHIN THE TOWN'S JURISDICTIONAL LIMITS; PROVIDING FOR SYSTEM DEVELOPMENT FEE COLLECTION AND ACCOUNTING FOR FEE REVENUE; PROVIDING FOR APPROPRIATION OF SYSTEM DEVELOPMENT FEE REVENUE; PROVIDING FOR RECURRING REVIEW OF SYSTEM DEVELOPMENT FEE BY TOWN STAFF; PROVIDING FOR SYSTEM DEVELOPMENT FEE WAIVERS; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, North Carolina Session Law 2017-138 (the "Public Water and Sewer System Development Fee Act") states that to impose water and sewer System Development Fees the Board of Aldermen may, after commissioning preparation of a written analysis, receiving public comment on said analysis for a period of not less than 45 calendar days, and holding one (1) public hearing regarding said analysis, adopt a System Development Fee schedule and incorporate it into the Town's fee schedule; and

WHEREAS, Alley, Williams, Carmen & King, Inc. prepared for the Town a professional engineering report (the "Water and Wastewater System Development Fee Analysis") on the implementation of System Development Fees attributable to new development within the Town's jurisdictional limits; and

WHEREAS, the Board of Aldermen finds and determines the Town has complied with the requirements of the Public Water and Sewer System Development Fee Act for publishing the written System Development Fee Analysis prior to holding any public hearing; and

WHEREAS, pursuant to the Public Water and Sewer System Development Fee Act the Town Clerk of the Town of Gibsonville timely published on the 25th day of May 2018, the notice of public hearing (attached as Exhibit "A") in the Town of Gibsonville's official newspaper of general circulation concerning a public hearing to consider approval of the written System Development Fee Analysis and adoption of a System Development Fee schedule.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF GIBSONVILLE, NORTH CAROLINA:

SECTION 1. The facts and recitations found in the preamble of this Resolution are true and correct and incorporated herein for all purposes.

SECTION 2. Approval of System Development Fees. The System Development Fees identified in the final Water and Wastewater System Development Fee Analysis dated 30 May 2018 (a copy of which is attached as Exhibit "B" and incorporated into this Resolution for all purposes) are approved, levied, and imposed as to the Town's jurisdictional limits.

SECTION 3. Collection of System Development Fees. The Town may collect the System Development Fees herein imposed or as may be later amended beginning upon the effective date of this Resolution. The System Development Fees herein imposed or as may be later amended shall be collected as directed by and in accordance with the Public Water and Sewer System Development Fee Act.

SECTION 4. Accounting for System Development Fee Revenue. The Town shall deposit all funds collected for the System Development Fees herein imposed or as may be later amended as directed by and in accordance with the Public Water and Sewer System Development Fee Act.

SECTION 5. Appropriation of System Development Fee Revenue. The Town shall appropriate all funds collected for the System Development Fees herein imposed or as may be later amended as directed by and in accordance with the Public Water and Sewer System Development Fee Act.

SECTION 6. Recurring Review and Update of System Development Fees. The Town shall update the Water and Wastewater System Development Fee Analysis and the System Development Fees herein imposed or as may be later amended as directed by and in accordance with the Public Water and Sewer System Development Fee Act.

SECTION 7. Waiver of System Development Fees. At any time, the Town may elect to waive collection of the System Development Fees herein imposed or as may be later amended.

SECTION 8. Severability. In the event any clause, phrase, provision, sentence, or part of this Resolution or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the Board of Aldermen of the Town of Gibsonville, North Carolina declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

SECTION 9. Effective Date. This Resolution shall be in full force and effect on the 1st day July 2018.

PASSED, APPROVED, AND ADOPTED on this the 4th day of June 2018. The motion to adopt this Resolution was made by, _____, seconded by _____, and passed unanimously.

Leonard Williams, Mayor

ATTEST: _____
Laurie Yarbrough, Town Clerk

FY 2019 Budget Ordinance

Ben Baxley, Town Manager, stated the recommended budget was presented at the May 7th meeting and discussed at the May 21st meeting. He stated the FY 2019 Budget was balanced at \$988,295; which was a 6.9% increase over last year’s budget. He provided a brief overview of the recommended FY 2019 Budget prior to the public hearing. He stated the recommended budget included the following: tax rate .53 cents (no tax increase recommended), increase to sanitation fee of \$1.00, new system develop fee, additional personnel in police and public works, etc.. He stated this was a public hearing to consider the adoption of the FY 2019 Budget Ordinance.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to open the public hearing. The motion passed unanimously.

Tom White, resident, asked about the 8.4% increase.

Mr. Baxley explained there was an 8.4% increase in the recommended budget in General Fund which was an increase in sales tax from Alamance County and Guilford County.

Yvonne Maizeland, Cook Rd. resident, stated there was good feedback on the Concerned Citizens website. She asked why there was no advertisements on the link transit buses and why could the community center not be used to generate revenue for the town.

Mayor Williams stated this would be on the June agenda meeting. He stated the community center had not been open long and he thought Recreation had done a tremendous job with the community center.

Ms. Maizeland stated the town needed a market plan.

Alderman O’Toole stated maybe the town could create a market plan policy and do an internship using Elon University. He thanked the people for their vision about looking at a marketing plan.

Mayor Williams stated the board began their budget discussions in February of each year and citizens did not come. He stated he would like to get citizens involved.

Ms. Maizeland stated there was grant money for police safety; she sent an email to the police chief.

Alderman Shepherd, seconded by Alderman Owen, made a motion to close the public hearing. The motion passed unanimously.

Alderman Dean questioned the general fund debt service on the fire truck.

Mr. Baxley stated this was an annual payment. He stated it would be paid off in two years and then the fire department would be requesting a new one; this would replace an old fire truck. He stated the goal was to spread the fire trucks out over a seven year period. He stated the Fire Chief would be making a presentation at the June 18th meeting.

Alderman Shepherd thanked the Town Manager and staff for their work on the budget. He stated the board would be addressing public safety in the coming months.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the FY 2019 Budget Ordinance. The motion passed unanimously.

Alderman Pleasants stated he and the Town Manager talked about the one police officer and hiring the second police officer in six months. He stated he would like to consider moving forward with this pace; in nine months it would be in the new budget. He stated the community center was new and there were a lot of ideas; this was a slow process. He stated link transit improved everyone's quality of life; they were helping someone for a small amount of money. He stated if ridership dropped by 50% they may drop it, but if using they should keep it. He stated taxes were not raised for almost twelve years; have to realize costs were going up, they could not be stagnant.

Mayor Williams stated Gibsonville was a bedroom community; they did not have a lot of commercial growth. He stated they were looking at extending out to Hwy. 70 and talking with the Department of Commerce on grants to get the water and sewer out to 70.

Ron Parrish, Police Chief, stated the police department had answered more calls thru the end of May than they did all of last year; 13,000 call this year.

Alderman Dean stated if they hired a second police officer and no tax increase; how pay for in April.

Mr. Baxley stated there would be twelve months of one position; staggered October to April and year two would be the full cost of a police officer.

Mayor Williams thanked everyone for their comments and stated he would like to see more citizens earlier in the budget planning process.

**TOWN OF GIBSONVILLE, NORTH CAROLINA
2019 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 4th day of June, 2018 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations.

SECTION I. GENERAL FUND:

<u>Anticipated Revenues</u>	<u>FY 2019</u>
Taxes, Current Year	2,795,000
Taxes, Prior Years	24,450
Motor Vehicle Tax	330,000
Penalties & Interest	10,000
Cemetery	12,000
Recreation	76,000
Sanitation Service Charge	288,000
Interest on Investments	8,000

Fire District Tax(Guilford)	14,400
Library	2,000
Transfer Perpetual Care	2,700
Sale of Fixed Assets	5,000
Guilford County Funds	55,500
Code Enforcement/Planning	8,000
Brush/White Goods Pickup Fees	1,500
Miscellaneous	22,416
GHA	2,340
Stormwater Fee	30,000
Solid Waste Disposal Tax	4,700
Intangible: Sales Tax(Alamance Co.)	875,000
Intangible: Sales Tax(Guilford Co.)	460,000
Utility Franchise	390,000
Beer & Wine	30,000
Powell Bill Funds	189,000
Loan Proceeds	37,933
Appro'd. General Fund Balance	586,721
Appro'd. Fund Balance - Powell Bill	175,000
Appro'd Revitalization Grant	60,000
Total Anticipated Revenues	6,495,660

Authorized Expenditures

Governing Board	69,516
Administration	1,183,578
Police	1,815,438
Fire	980,590
Public Works Administration	199,308
Streets	750,442
Powell Bill	282,100
Sanitation	347,050
Recreation	651,234
Library	148,234
Cemetery	18,170

Contingency	-6- 50,000
Total Authorized Expenditures	6,495,660

SECTION II. WATER & SEWER:

Anticipated W&S Revenues

Water Revenues

Water Service Fees	840,748
Tapping Fees	450
Meter Setting	10,000
Reconnection Fees	40,000
Loan Proceeds	37,933
Miscellaneous Revenues	13,644
Internet Convenience Fees	7,000
Retained Earnings Appropriation	147,000
Total Anticipated Water Revenues	1,096,775

Sewer Revenues

Sewer Service Fees	2,103,033
Tapping Fees	550
Meter Setting	10,000
Reconnection Fees	40,000
Loan Proceeds	112,933
Miscellaneous Revenues	13,644
Internet Convenience Fees	7,000
Total Anticipated Sewer Revenues	2,287,160

Total W&S Anticipated Revenues	3,383,935
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Authorized W&S Expenditures

Water Expenditures	1,096,775
Sewer Expenditures	2,287,160
Total Authorized Expenditures	3,383,935

SECTION III. PERPETUAL CARE FUND

Anticipated Revenues	2,700
Authorized Expenditures	2,700

SECTION IV. TAX RATE ESTABLISHED

An ad valorem tax rate of \$0.53 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2019. This rate is based on a total valuation of property of \$612,181,228 and an estimated collection rate of 97.25%.

SECTION V. FEE SCHEDULE

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

SECTION VI. SPECIAL AUTHORIZATION - BUDGET OFFICER

- A.** Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.
- B.** The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.
- C.** He may make interfund loans for a period of not more than 60 days.
- D.** Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION VII. RESTRICTION - BUDGET OFFICER

- A.** Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.
- B.** The utilization of any contingency appropriations shall be accomplished only with Board authorization.

SECTION VIII. UTILIZATION OF BUDGET ORDINANCE

This Ordinance and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2019 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

Adopted this the 4th day of June, 2018.

Attest:

Mayor of Gibsonville, NC

Town Clerk of Gibsonville, NC

Resolution Approving FY 2019 through FY 2023 Capital Improvement Plan

Ben Baxley, Town Manager, stated this was a tool to forecast and match estimated revenues and major capital needs over a five year period. He stated staff recommended approval of the FY 2019 through 2023 Capital Improvement Plan.

Alderman Owen, seconded by Alderman Pleasants, made a motion approving the Resolution Approving FY 2019 through FY 2023 Capital Improvement Plan. The motion passed unanimously.

A RESOLUTION TO CONSIDER AND ADOPT THE RECOMMENDED CAPITAL IMPROVEMENT PLAN – FISCAL YEAR 2019 THROUGH FISCAL YEAR 2023

WHEREAS, the Town of Gibsonville recognizes that a Capital Improvement Plan enables staff and the Board to plan for a vibrant community; and

WHEREAS, the Capital Improvement Plan is a five-year planning tool designed to help the Town plan for the repair, replacement, and acquisition of capital items; to assist in financial planning; to ensure better coordination and evaluation of projects; to provide necessary lead time for project planning, permitting, design; and to maintain or improve the Town’s credit rating and fiscal health; and

WHEREAS, this plan is updated annually for Board of Aldermen review; and

WHEREAS, adjustments for anticipated projects can also be made each year during the annual revision of the Town’s budget; and

WHEREAS, this flexibility in the planning and implementation of capital needs makes Gibsonville’s Capital Improvement Plan responsive to the changing needs of the community.

NOW, THEREFORE, BE IT RESOLVED that the Town of Gibsonville Board of Aldermen has received the *Recommended Capital Improvement Plan – Fiscal Year 2019 through Fiscal Year 2023* and adopts this capital plan. This the 4th day of June, 2018.

Mayor

Attest:

Town Clerk

Resolution Approving the Establishment of a Capital Reserve Fund for the Water & Wastewater System Development Fee

Ben Baxley, Town Manager, stated the State required the Water & Wastewater System Development Fee be set aside in a Capital Reserve Fund; restricted use only for project. Staff recommended approval of the Resolution to Establish a Capital Reserve Fund for the System Development Fees.

Alderman Pleasants, seconded by Alderman Owen, made a motion to approve the Resolution Approving the Establishment of a Capital Reserve Fund for the Water & Wastewater System Development Fee. The motion passed unanimously.

**TOWN OF GIBSONVILLE, NORTH CAROLINA
ESTABLISHMENT OF A CAPITAL RESERVE FUND
FOR WATER AND WASTEWATER SYSTEM DEVELOPMENT FEE**

WHEREAS, Town of Gibsonville, North Carolina (the “Town”) has determined that certain water and wastewater system capital improvement projects will be needed in the next 10 years to ensure adequate capacity for future economic growth and development; and

WHEREAS, The North Carolina General Assembly adopted new legislation (House Bill 436) in June 2017, to regulate how local government water/wastewater utilities could set and collect a water and wastewater system development fee; and

WHEREAS, House Bill 436 requires that a water and wastewater system development fee be deposited in a reserve account and used only for purposes specified.

NOW, THEREFORE BE IT RESOLVED by the governing body of Town of Gibsonville, North Carolina that:

Section 1. The Gibsonville Board of Aldermen hereby establishes a Capital Reserve Fund for a Water and Wastewater System Development Fee, pursuant to the provisions of the Local Government Budget and Fiscal Control Act, N.C. General Statutes Chapter 159, Article 3, Part 2, for the purpose of constructing growth related water and wastewater capital improvement projects similar to the Town’s Back Creek Outfall Extension but also including other capital growth improvements projects.

Section 2. This fund will remain operational for a period not to exceed ten (10) years (beginning July 1, 2018 and ending June 30, 2028).

Section 3. Collected water and wastewater system development fee will be deposited into the Capital Reserve Fund. An estimated \$1,900,000 will be deposited in the 10-year period.

Adopted this 4th day of June, 2018.

Mayor

Attest:

Town Clerk

FY 2017-2018 Budget Ordinance Amendment #10

Ben Baxley, Town Manager, stated the Amendment accounted for the appropriation of federal drug funds for the purchase of cameras, body armor, and weapons for the Police Department. Staff recommended approval of the FY 2017-2018 Budget Ordinance Amendment #10.

Ron Parrish, Police Chief, stated the federal drug funds allowed the police department to add additional surveillance cameras in downtown and upgrade security cameras, additional body cameras, replace patrol rifles, and purchase body armor for active shooter kits.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to approve FY 2017-2018 Budget Ordinance Amendment #10. The motion passed unanimously.

**TOWN OF GIBSONVILLE, NORTH CAROLINA
2017-2018 BUDGET ORDINANCE AMENDMENT #10**

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 4th day of June, 2018 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations be amended.

SECTION I. GENERAL FUND

	FY 2017-2018		FY 2017-2018
Anticipated Revenues	<u>Current</u>	Amendment	<u>Revised</u>
	<u>Budget</u>	<u>Increase/Decrease</u>	<u>Budget</u>
		-	

Taxes, Current Year	2,701,961		2,701,961
Taxes, Prior Years	29,700	-	29,700
Motor Vehicle Tax	316,961	-	316,961
Penalties & Interest	12,000	-	12,000
Cemetery	13,000	-	13,000
Recreation	76,000	-	76,000
Sanitation Service Charge	240,000	-	240,000
Interest on Investments	7,500	-	7,500
Fire District Tax (Guilford)	12,000	-	12,000
Library	2,080	-	2,080
Transfer Perpetual Care	2,700	-	2,700
Sale of Fixed Assets	5,000	-	5,000
Guilford County Funds	55,500	-	55,500
Code Enforcement/Planning	8,000	-	8,000
Brush/White Goods Pickup Fees	1,500	-	1,500
Transit Card Revenue	200	-	200
Miscellaneous	45,250	-	45,250
GHA	2,340	-	2,340
Stormwater Fee	29,000	-	29,000
Solid Waste Disposal Tax	4,500	-	4,500
Intangible: Sales Tax (Alamance Co.)	824,000	-	824,000
Intangible: Sales Tax (Guilford Co.)	423,000	-	423,000
Utility Franchise	380,000	-	380,000
Beer & Wine	30,000	-	30,000
<i>Federal Drug Funds</i>	<i>4,323</i>	<i>107,526</i>	<i>111,849</i>
Insurance Proceeds	670	-	670
Downtown Revitalization Grant	160,000	-	160,000
Governor's Crime Commission Grant	19,650	-	19,650
Appropriated Recreational Cap. Reserve	34,000	-	34,000
Powell Bill Funds	189,000	-	189,000
Appropriated General Fund Balance	360,410	-	360,410
<i>Total Anticipated Revenues</i>	<i>5,990,245</i>	<i>107,526</i>	<i>6,097,771</i>

Authorized Expenditures

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
Governing Board	73,116	-	73,116
Administration	1,251,641	-	1,251,641
<i>Police</i>	<i>1,737,610</i>	<i>107,526</i>	<i>1,845,136</i>
Fire	840,868	-	840,868
Public Works Administration	210,916	-	210,916
Streets	506,553	-	506,553
Powell Bill	136,600	-	136,600
Sanitation	311,110	-	311,110
Recreation	727,859	-	727,859
Library	134,801	-	134,801
Cemetery	18,170	-	18,170
Contingency	41,000	-	41,000
<i>Total Authorized Expenditures</i>	<u>5,990,245</u>	<u>107,526</u>	<u>6,097,771</u>
	-		-

SECTION II. WATER & SEWER

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>Anticipated W&S Revenues</u>			
<u>Water Revenues</u>			
Water Service Fees	824,263	-	824,263
Tapping Fees	450	-	450
Meter Setting	10,000	-	10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	9,900	-	9,900
Development Fees	36,000	-	36,000
Internet Convenience Fees	6,300	-	6,300
Loan Proceeds	152,000	-	152,000
<i>Total Anticipated Water Revenues</i>	<u>1,078,913</u>	<u>-</u>	<u>1,078,913</u>
<u>Sewer Revenues</u>			
Sewer Service Fees	2,061,797	-	2,061,797
Tapping Fees	550	-	550
Meter Setting		-	

	10,000		10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	12,100	-	12,100
Development Fees	44,000	-	44,000
Internet Convenience Fees	<u>7,700</u>	<u>-</u>	<u>7,700</u>
Total Anticipated Sewer Revenues	<u>2,176,147</u>	<u>-</u>	<u>2,176,147</u>
Total Anticipated W&S Revenues	<u>3,255,060</u>	<u>-</u>	<u>3,255,060</u>
Authorized W&S Expenditures			
Water Expenditure	1,078,913	-	1,078,913
Sewer Expenditures	<u>2,176,147</u>	<u>-</u>	<u>2,176,147</u>
Total Authorized Expenditures	<u>3,255,060</u>	<u>-</u>	<u>3,255,060</u>
	-	-	-

SECTION III. PERPETUAL CARE FUND

Anticipated Revenues	2,700	-	2,700
Authorized Expenditures	2,700	-	2,700

SECTION IV. TAX RATE ESTABLISHED

An ad valorem tax rate of \$0.53 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2017-2018. This rate is based on a total valuation of property of \$575,538,354 and an estimated collection rate of 97.25%.

SECTION V.

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

SECTION VI. SPECIAL AUTHORIZATION - BUDGET OFFICER

A. Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.

C. He may make interfund loans for a period of not more than 60 days.

D. Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION VII. RESTRICTION - BUDGET OFFICER

A. Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.

B. The utilization of any contingency appropriations shall be accomplished only with Board authorization.

SECTION VIII. UTILIZATION OF BUDGET ORDINANCE

This Ordinance Amendment and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2017-2018 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

Amended this the 4th day of June, 2018.

Attest:

Mayor of Gibsonville, NC

Town Clerk of Gibsonville, NC

Resolution Approving Street, Utility Construction, and Stormwater Management Plan Review and Inspection Fee Policy

Ben Baxley, Town Manager, stated at the last meeting Josh Johnson with AWCK presented the Draft Street, Utility Construction, and Stormwater Management Plan Review and Inspection Fee Policy to the Board. He stated the fee was included in the FY 2019 Budget Ordinance Fee Schedule. Staff recommended approval of the Resolution Approving Street, Utility Construction, and Stormwater Management Plan Review and Inspection Fee Policy.

Josh Johnson with AWCK stated the inspection fee would pay for town staff and engineer inspections. He stated at the last meeting Mayor Williams asked for an example of the fee that would be imposed. He used Stone Ridge subdivision, stating the cost would be approximately \$11,000 (\$440 per lot) being 1341 feet of streets and water/sewer services, and 25 lots.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the Resolution Approving Street, Utility Construction, and Stormwater Management Plan Review and Inspection Fee Policy. The motion passed unanimously.

Resolution Approving Street, Utility Construction, and Stormwater Management Plan Review and Inspection Fee Policy

WHEREAS, the intent of this policy is to establish fees for costs associated with the town providing construction plan review and periodic construction of new streets, water, sewer, storm drainage, and stormwater management devises (structural and non-structural). This policy does not replace the project engineer’s responsibility for supplying required inspection for the certification of constructed project’s reasonable conformance with the approved construction plans and Town’s standards and requirements; and

WHEREAS, this policy is needed to help offset costs to the Town of Gibsonville as development occurs; and

WHEREAS, staff recommends approval of the attached policy as presented at a meeting held by the Board of Aldermen on June 4, 2018; with and effective date of July 1, 2018; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Gibsonville that the Town adopts the Street, Utility Construction, and Stormwater Management Plan Review and Inspection Fee Policy.

Adopted this the 4th day of June, 2018.

Mayor

Attest:

Town Clerk

Joseph's Claim Subdivision Public Waterline Extension Project Bids

Ben Baxley, Town Manager, stated the Town received bids for the Joseph's Claim Subdivision public waterline extension project. He presented the list of bids received; five bids were received. Staff recommended the bid be awarded to the low bidder; McPherson Grading at \$164,880.

John Johnson with AWCK stated they had the easement signed by the Gibsonville Country Club and were working on the Developers Agreement between the developer and the town.

Alderman Owen, seconded by Alderman Pleasants, made a motion to award the bid to McPherson Grading at \$164,880. The motion passed unanimously.

Resolution for Approving Local Water Supply Plan

Ben Baxley, Town Manager, stated the 2017 Water Supply Plan had been submitted to the North Carolina Division of Water Resources and approved; this was required every five years. He stated the Plan was required to be adopted by the Board by way of Resolution. Staff recommended approval of the Resolution Approving Local Water Supply Plan. He stated the Plan was available for review at the Gibsonville Public Works Department.

Alderman Owen, seconded by Alderman Shepherd, made a motion to approve the Local Water Resolution for Approving Supply Plan. The motion passed unanimously.

RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (1) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Town of Gibsonville, has been developed and submitted to the Gibsonville Board of Aldermen for approval; and

WHEREAS, the Gibsonville Board of Aldermen finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (1) and that it will provide appropriate guidance for the future management of water supplies for the Town of Gibsonville, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Gibsonville that the Local Water Supply Plan entitled, Local Water Supply Plan dated June 4, 2018, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Board of Aldermen for the Town of Gibsonville intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 4th day June, 2018.

Leonard M. Williams, Mayor
Town of Gibsonville

Attest:

Laurie Yarbrough, Town Clerk
Town of Gibsonville

Resolution in Support of Minneola Manufacturing Company Cloth Warehouse Nomination to the National Register of Historic Properties

Mayor Williams stated at the last meeting the he updated the Board on the Lindley Properties request to have the Minneola Building placed on the National Register of Historic Properties. The property is located on Railroad Ave.; only part of the building is being considered. He stated the nomination would be presented to the N.C. National Register Advisory Committee on June 14, 2018 in Raleigh. The Mayor had asked that the Board approve a Resolution in Support of Minneola Manufacturing Company Cloth Warehouse Nomination to the National Register of Historic Properties. He recommended approval of the Resolution.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the Resolution in Support of Minneola Manufacturing Company Cloth Warehouse Nomination to the National Register of Historic Properties. The motion passed unanimously.

Resolution in Support of Minneola Manufacturing Company Cloth Warehouse Nomination to the National Register of Historic Properties

WHEREAS, the Town of Gibsonville understands the irreplaceable historical, architectural, and heritage of Gibsonville should be preserved and protected for all the people and future generations; and

WHEREAS, the Minneola Manufacturing Company Cloth Warehouse nomination has been recommended by the Guilford County Historic Properties Commission to be placed on the National Register as an Historical Property; and

WHEREAS, the Minneola Manufacturing Company (Cone Mills) played a huge part in the Town of Gibsonville for many years; employing hundreds of Gibsonville residents; and

WHEREAS, preserving its historical history would mean a lot to the Town of Gibsonville and its residents; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Board of Aldermen of the Town of Gibsonville that Minneola Manufacturing Company Cloth Warehouse be placed on the National Register.

Adopted this the 4th day of June, 2018.

Leonard M. Williams
Mayor

Attest:

Laurie Yarbrough
Town Clerk

Reports

a. Manager

Ben Baxley, Town Manager, stated this past Saturday was the kick off of Market Day and first concert on the greens. He stated Recreation staff did a good job. He thanked the Police and Public Works for their help.

b. Mayor

Mayor Williams stated a few years ago funds for the Senior Center were cut off. He stated he would like to work on getting these funds again; they had additional space and would like to get funds to extend programs.

Alderman Shepherd, seconded by Alderman Owen, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 8:50 pm.

Mayor

Attest:

Town Clerk