

MINUTES – JUNE 19, 2017

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for an agenda meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Owen, Dean, and Revels were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Finance Officer Chad Coble was in attendance

Public Comments

No public comments.

Approval of Agenda

Alderman Shepherd, seconded by Alderwoman Revels, made a motion to approve the agenda. The motion passed unanimously.

FY 2016-2017 Budget Ordinance Amendment #7

Ben Baxley, Town Manager, stated this was the final Budget Ordinance Amendment for 2016-2017 to account for actual revenue received and to provide adequate funding to cover year end expenditures. He stated the amendment included a \$40,000 increase in taxes to account for actual revenue received and to assist with line item increases. He stated the following increases provided a cushion for unforeseen expenditures in order to comply with the Local Government Budget and Fiscal Control Act: \$10,000 increase in Governing Board, \$20,000 increase in Police; \$20,000 increase in Fire; \$10,000 increase in Public Works; \$10,000 increase in Streets; \$10,000 increase in Sanitation; \$10,000 increase in Recreation. He stated there was a decrease of \$50,000 in the Contingency line item to offset adjustments to expenditures in other departments; decrease is a routine annual reduction to comply with the Local Government Budget and Fiscal Control Act. He stated the amendments increased the General Fund budget by \$40,000.

Alderwoman Revels asked the Town Manager if there were any additional expenditures he expected for the year end under Governing Board.

Mr. Baxley stated he did not anticipate any but this was just in case anything came up.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve FY 2016-2017 Budget Ordinance Amendment #7. The motion passed unanimously.

**TOWN OF GIBSONVILLE, NORTH CAROLINA
2016-2017 BUDGET ORDINANCE AMENDMENT #7**

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 19th day of June, 2017 that the following revenues and departmental expenditures together with certain restrictions and authorizations be amended.

SECTION I. GENERAL FUND

Anticipated Revenues	FY 2016-2017	Amendment	FY 2016-2017
	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<i>Taxes, Current Year</i>	2,415,000	40,000	2,455,000
Taxes, Prior Years	26,700	-	26,700
Motor Vehicle Tax	325,000	-	325,000
Penalties & Interest	15,000	-	15,000
Cemetery	13,000	-	13,000
Recreation	66,000	-	66,000
Sanitation Service Charge	223,000	-	223,000
Interest on Investments	7,500	-	7,500

Fire District Tax (Guilford)	12,000	-	12,000
Library	500	-	500
Transfer Perpetual Care	2,700	-	2,700
Sale of Fixed Assets	5,000	-	5,000
Guilford County Funds	55,500	-	55,500
Code Enforcement/Planning	8,000	-	8,000
Brush/White Goods Pickup Fees	1,500	-	1,500
Miscellaneous	17,284	-	17,284
GHA	2,340	-	2,340
Stormwater Fee	28,000	-	28,000
Solid Waste Disposal Tax	4,300	-	4,300
Intangible: Sales Tax (Alamance Co.)	735,652	-	735,652
Intangible: Sales Tax (Guilford Co.)	417,926	-	417,926
Utility Franchise	422,000	-	422,000
Beer & Wine	31,500	-	31,500
Powell Bill Funds	187,000	-	187,000
Federal Drug Funds	5,832	-	5,832
State Drug Funds	5,818	-	5,818
Insurance Proceeds	5,094	-	5,094
Appropriated Recreation Capital Reserve	34,000	-	34,000
Appropriated General Fund Balance	478,132	-	478,132
<i>Total Anticipated Revenues</i>	<u>5,551,278</u>	<u>40,000</u>	<u>5,591,278</u>

Authorized Expenditures

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<i>Governing Board</i>	67,016	10,000	77,016
Administration	1,152,652	-	1,152,652
<i>Police</i>	1,556,960	20,000	1,576,960
<i>Fire</i>	736,840	20,000	756,840
<i>Public Works Administration</i>	243,523	10,000	253,523
<i>Streets</i>	500,680	10,000	510,680
Powell Bill	170,100	-	170,100
<i>Sanitation</i>	306,343	10,000	316,343
<i>Recreation</i>	536,160	10,000	546,160
Library	138,004	-	138,004
Cemetery	17,500	-	17,500

<i>Contingency</i>	50,000	(50,000)	-
Transfer to Springwood Ave. Waterline Capital Project Fund	75,500	-	75,500
<i>Total Authorized Expenditures</i>	5,551,278	40,000	5,591,278
	-		-

SECTION II. WATER & SEWER

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
Anticipated W&S Revenues			
<u>Water Revenues</u>			
Water Service Fees	800,255		800,255
Tapping Fees	450	-	450
Meter Setting	10,000	-	10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	9,900	-	9,900
Development Fees	36,000	-	36,000
Internet Convenience Fees	4,050	-	4,050
<i>Total Anticipated Water Revenues</i>	900,655	-	900,655
<u>Sewer Revenues</u>			
Sewer Service Fees	2,001,745		2,001,745
Tapping Fees	550	-	550
Meter Setting	10,000	-	10,000
Reconnection Fees	40,000	-	40,000
Miscellaneous Revenues	12,100	-	12,100
Development Fees	44,000	-	44,000
Internet Convenience Fees	4,950	-	4,950
<i>Total Anticipated Sewer Revenues</i>	2,113,345	-	2,113,345
<i>Total Anticipated W&S Revenues</i>	3,014,000	-	3,014,000
Authorized W&S Expenditures			
Water Expenditure	900,655	-	900,655
Sewer Expenditures	2,113,345	-	2,113,345
<i>Total Authorized Expenditures</i>	3,014,000	-	3,014,000
	-	-	-

SECTION III. PERPETUAL CARE FUND

<i>Anticipated Revenues</i>	2,700	-	2,700
<i>Authorized Expenditures</i>	2,700	-	2,700

**SECTION IV. SPRINGWOOD AVE.
WATERLINE CAPITAL PROJECT FUND**

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
A. Revenues Anticipated			
Transfer From General Fund	75,500	-	75,500
Total Springwood Ave. Waterline Capital Project Fund Rev.	<u>75,500</u>	<u>-</u>	<u>75,500</u>
B. Expenditures			
Springwood Ave. Waterline Capital Fund Expenditures	75,500	-	75,500
Total Springwood Ave. Waterline Capital Project Fund Exp.	<u>75,500</u>	<u>-</u>	<u>75,500</u>

SECTION V. TAX RATE ESTABLISHED

An ad valorem tax rate of \$0.51 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2016-2017. This rate is based on a total valuation of property of \$550,324,654 and an estimated collection rate of 98.58%

SECTION VI.

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

SECTION VII. SPECIAL AUTHORIZATION - BUDGET OFFICER

A. Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.

C. He may make interfund loans for a period of not more than 60 days.

D. Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION VIII. RESTRICTION - BUDGET OFFICER

A. Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.

B. The utilization of any contingency appropriations shall be accomplished only with Board authorization.

SECTION IX. UTILIZATION OF BUDGET ORDINANCE

This Ordinance Amendment and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2016-2017 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

Amended this the 19th day of June, 2017.

Attest:

Town Clerk

Mayor of Gibsonville, NC

Resolution to Establish Filing Fee for the 2017 Municipal Election

Ben Baxley, Town Manager, stated the Board needed to approve the Resolution to establish the filing fee for the 2017 municipal election at \$6.00 a seat. The Board will have two Alderman seats on the November ballot. The filing opens at 12:00 noon on July 7, 2017 and ends at 12:00 noon on July 21, 2017.

Alderman Owen, seconded by Alderman Shepherd, made a motion to approve the Resolution to Establish Filing Fee for the 2017 Municipal Election. The motion passed unanimously.

**RESOLUTION TO ESTABLISH FILING FEE
FOR 2017 MUNICIPAL ELECTION**

WHEREAS, a Municipal Election is scheduled to be conducted for the Town of Gibsonville on November 7, 2017. The purpose of this election is to elect two Aldermen to serve on the Gibsonville Board of Aldermen; and

WHEREAS, the Gibsonville Board of Aldermen has set the 2017 filing fee to be \$6.00 for the Alderman seats. Filing will begin at 12:00 noon on July 7, 2017 and ends at 12:00 noon on July 21, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Gibsonville hereby unanimously approves the filing fee as stated above for the 2017 Municipal Election.

Adopted this the 19th day of June, 2017.

Mayor

Attest:

Town Clerk

Reports

a. Manager

Ben Baxley, Town Manager, stated the Market at Gibsonville, July 4th Patriotic Parade and concert would be on July 1, 2017 and Christmas in July would be on July 8th. He stated Town offices would be closed on July 4, 2017.

b. Mayor

Mayor Williams stated there would be no Board meeting in July, unless something came up. He stated the Town was paying \$225.00 a month for storage fees on the confiscated machines; he asked the Town Manager to check with the Town Attorney to contact the DA's office and see if there was an effort being made to prosecute the case. He stated he had been told by Congressman Trudy Wade that the Town of Gibsonville Library would receive \$60,000 from the State; he was verifying this. He stated he saw where Guilford County had approved their budget and it did include funding for the Library.

Alderwoman Revels asked what was going on with the Library survey.

Mr. Baxley stated it was still ongoing; he would check on this.

Alderwoman Revels asked was there any stipulations with the State money.

Mayor Williams stated no, it was put in as part of the revitalization of the Town. He stated Guilford County Commissioner Kay Cashion had a meeting with the Gibsonville Librarian; the Librarian made a presentation and she did a good job.

Mr. Baxley stated he would follow up on the Library strategic plan.

Alderman Shepherd, seconded by Alderman Owen, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 7:14 pm.

Mayor

Attest:

Town Clerk