

MINUTES – MARCH 21, 2016

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for an agenda meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Revels, Owen, and Pleasants were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Town Attorney Doug Hoy, Public Works Director Rob Elliott, Neil Bromilow, and Dianna Muller, Walnut Crossing HOA, were in attendance.

Public Comments

No public comments.

Approval of Agenda

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to approve the agenda. The motion passed unanimously.

Link Transit Update

Neil Bromilow, Chairman of the Link Transit Committee, updated the Board on the new Link Transit system. He stated the buses were ordered and due in May 2016. He stated a contractor had been hired to drive buses; they would handle hiring of employees and routes. The bus routes would run from 5:30 am to 6:30 pm, Monday thru Friday. He stated the stops in Gibsonville would be at Dollar General on Whitsett St., Minneola and Whitsett St., Caboose, and at Huffine and Westbrook Ave. He stated the target date to begin was June 6, 2016. He stated these would be 25 passenger buses, cost was a dollar a ride, and the stops would be every 45 minutes.

Alderman Pleasants asked how long was the contract.

Mr. Bromilow stated five year contract. He stated the routes ran from downtown Burlington to Alamance Community College. He stated there would be shelters at the bus stops overtime but not at the beginning.

Alderman Revels asked how long would the bus stop for at the stops, would they wait if no one was there.

Mr. Bromilow stated if the bus was on time they would not wait if on schedule; if early they may wait.

Alderman Pleasants stated they may have to look at parking if riders had cars to park.

Mayor Williams stated he would ask Mike Nunn to come to the next meeting.

Discussion of Parking in Walnut Crossing/ Petition to Add Stop Signs in Walnut Crossing

Ben Baxley, Town Manager, stated this was continued at the last meeting. Diana Muller, President of Walnut Crossing HOA, is requesting the Town address vehicle parking on left side to curb in the Walnut Crossing subdivision and has concerns with the previous stop signs being removed. The Mayor had requested the Walnut Crossing HOA submit a petition by the majority of the residents requesting stop signs be reinstalled. He stated he had received said petitions and they were available for the board's review.

Diana Muller, President of Walnut Crossing HOA, stated the HOA received a majority vote for stop signs. She stated she sent out petitions to 180 homes and the majority wanted the stop signs. She stated she had talked with Dew Sharpe Rd. residents and they were also tired of people cutting through their neighborhood.

Mayor Williams asked Ms. Muller if she was there where the stop signs were there before.

Ms. Muller stated yes.

Mayor Williams asked did it help.

Ms. Muller stated she could not say if they did or did not help; the road was not completed and now more homes.

Alderman Pleasants asked if they were to put up one stop sign, where would Ms. Muller think it should be.

Ms. Muller stated at Walnut Crossing Dr. and Hawthorne Ridge Dr.

Alderman Owen stated every subdivision in town had speeders. He stated he thought six stop signs was too much.

Ms. Muller asked they put stop signs only up on the main street.

Neil Bromilow recommended the town put a lighted speed sign out there to prove they were speeding.

Mayor Williams stated they knew there was speeding on all streets but he was not sure they could ask the police to enforce this.

Alderman Pleasants recommended they try one stop sign.

Mr. Baxley read the town ordinance on stop signs. He stated the Police Chief could request a stop sign be put up for 90 days.

Alderman Owen, seconded by Alderman Pleasants, made a motion to put one stop sign up as requested at Walnut Crossing Dr. and Hawthorne Ridge Dr. for 90 days and ask for the Police Chief’s recommendation in 90 days. The motion passed unanimously.

Mayor Williams stated this would be temporary for 90 days and the Board would then get a recommendation from the Police Chief.

Rob Elliott, Public Works Director, stated this would be a three way stop at the intersection.

Mayor Williams asked that the Board vote on the parking request in Walnut Crossing.

Alderman Owen, seconded by Alderman Shepherd, made a motion that there be no change in the parking in the Walnut Crossing subdivision. The motion passed unanimously.

Set Public Hearing for Community Center Interim Financing Agreement

Ben Baxley, Town Manager, stated the Board needed to set a public hearing for the May 2, 2016 meeting for the purpose of discussing interim financing for the Community Center. He stated this was a requirement of the LGC.

Alderman Shepherd, seconded by Alderman Pleasants, made a motion to set May 2, 2016 for the public hearing to approve interim financing for the Community Center. The motion passed unanimously.

Budget Ordinance Amendment #8

Ben Baxley, Town Manager, stated the Budget Ordinance Amendment accounted for an increase of \$35,000 in Appropriated General Fund Balance to allocate funds to cover additional I improvement grant requests. He stated this included nine applications from David Stoughton/Burke Street, LLC for the Town Center property that would total \$25,000.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the 2015-2016 Budget Ordinance Amendment #8. The motion passed unanimously.

**TOWN OF GIBSONVILLE, NORTH CAROLINA
2015-2016 BUDGET ORDINANCE AMENDMENT #8**

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 21st day of March, 2016 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations be amended.

SECTION I. GENERAL FUND

	FY 2015-2016		FY 2015-2016
A. Revenues	<u>Current</u>	Amendment	<u>Revised</u>
	<u>Budget</u>	<u>Increase/Decrease</u>	<u>Budget</u>
Taxes, Current Year	2,323,432	-	2,323,432
Taxes, Prior Years	30,700	-	30,700
Motor Vehicle Tax	309,000	-	309,000
Penalties & Interest	15,000	-	15,000
 <u>Local Revenues</u>			
Cemetery	13,000	-	13,000
Recreation	66,000	-	66,000
Sanitation Service Charge	210,000	-	210,000
Interest on Investments	7,500	-	7,500
Fire District Tax (Guilford)	14,000	-	14,000
		-	

Library	500		500
Transfer Perpetual Care	2,700	-	2,700
Sale of Fixed Assets	3,000	-	3,000
Guilford County Funds	55,500	-	55,500
Code Enforcement/Planning	8,000	-	8,000
Brush/White Goods Pickup Fees	1,500	-	1,500
Miscellaneous	12,906	-	12,906
GHA	2,340	-	2,340
Stormwater Fee	26,000	-	26,000
Solid Waste Disposal Tax	4,300	-	4,300

State Shared Revenue

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
Intangible: Sales Tax (Alamance Co.)	706,225	-	706,225
Intangible: Sales Tax (Guilford Co.)	351,575	-	351,575
Utility Franchise	310,000	-	310,000
Beer & Wine	31,000	-	31,000
Powell Bill Funds	185,000	-	185,000
Loan Proceeds	283,000	-	283,000
Appropriated Friends of the Library Funds	3,500	-	3,500
Appropriated Powell Bill Fund Balance	259,600	-	259,600
<i>Appropriated General Fund Balance</i>	<u>1,436,500</u>	<u>35,000</u>	<u>1,471,500</u>
<i>Total General Fund Revenues</i>	<u>6,671,778</u>	<u>35,000</u>	<u>6,706,778</u>

B. Expenditures Authorized by Departments

Department

Governing Board	69,686	-	69,686
<i>Administration</i>	990,372	35,000	1,025,372
Police	1,386,336	-	1,386,336
Fire	667,022	-	667,022
Public Works Administration	187,196	-	187,196
Streets	545,137	-	545,137
Powell Bill	444,600	-	444,600
Sanitation	584,938	-	584,938
Recreation	480,409	-	480,409
Library	119,282	-	119,282
Cemetery	20,000	-	20,000
Contingency	29,300	-	29,300

Transfer to Sewer Capital Project Fund	409,500	-	409,500
Transfer to Water & Sewer Fund	-	-	-
Transfer to Com. Center Cap. Project Fund	738,000	-	738,000
Total General Fund Expenditures	6,671,778	35,000	6,706,778
	-		-

SECTION II. WATER & SEWER FUND

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
A. Revenues Anticipated			
Water Rents	982,252		982,252
Utility Charges	1,649,036	-	1,649,036
Tapping Fees	1,000	-	1,000
Meter Setting	20,000	-	20,000
Reconnection Fees	70,000	-	70,000
Miscellaneous Revenues	19,789	-	19,789
Development Fees	40,000	-	40,000
Loan Proceeds	350,000	-	350,000
Transfer From General Fund	-	-	-
Total Water & Sewer Revenues	3,132,077	-	3,132,077
B. Expenditures			
W&S Expenditures	3,132,077	-	3,132,077
Total Water & Sewer Expenditures	3,132,077	-	3,132,077
	-		-

SECTION III. PERPETUAL CARE FUND

A. Revenues	2,700	-	2,700
B. Expenditures	2,700	-	2,700
	-		-

SECTION IV. SEWER CAPITAL PROJECT FUND

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
A. Revenues Anticipated			
Transfer From General Fund	409,500	-	409,500
Total Sewer Capital Fund Revenues	409,500	-	409,500
B. Expenditures			
Sewer Capital Fund Expenditures	409,500	-	409,500
Total Sewer Capital Fund Expenditures	409,500	-	409,500
	-		-

SECTION V. COMMUNITY CENTER CAPITAL PROJECT FUND

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
A. Revenues Anticipated			
Loan Proceeds	1,213,000	-	1,213,000
Transfer From General Fund	738,000	-	738,000
Total Com. Center Capital Fund Revenues	<u>1,951,000</u>	-	<u>1,951,000</u>
B. Expenditures			
Com. Center Capital Project Expenditures	1,951,000	-	1,951,000
Total Com. Cen. Capital Fund Expenditures	<u>1,951,000</u>	-	<u>1,951,000</u>

SECTION VI. TAX RATE ESTABLISHED

An ad valorem tax rate of \$0.51 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2015-2016. This rate is based on a total valuation of property of \$523,714,384 and an estimated collection rate of 97.48%.

SECTION VII.

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

SECTION VIII. SPECIAL AUTHORIZATION – BUDGET OFFICER

- A.** Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.
- B.** The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.
- C.** He may make interfund loans for a period of not more than 60 days.
- D.** Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION IX. RESTRICTION – BUDGET OFFICER

- A.** Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.
- B.** The utilization of any contingency appropriations shall be accomplished only with Board authorization.

SECTION X. UTILIZATION OF BUDGET ORDINANCE

This Ordinance Amendment and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2015-2016 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

Amended this the 21st day of March, 2016.

Attest:

 Mayor of Gibsonville, NC

 Town Clerk of Gibsonville, NC

Tax Releases

Alderman Owen, seconded by Alderwoman Revels, made a motion to approve the tax releases. The motion passed unanimously.

<u>Acct#.</u>	<u>Name</u>	<u>Value Reduced</u>	<u>New Value</u>	<u>Actual Taxes</u>	<u>Release \$</u>
BS					
160100	Glenn Ramey	520	0.00	0.00	2.65 no longer ownstax year 2014 &2015
502852	Lauren Hill	6510	0.00	0.00	33.20 no longer owns
544793	Ron Haverland	36,490	0.00	0.00	155.45 not in the county
172154	Manning Crossing	32,707	0.00	0.00	166.81 exempt/common area
172130	Manning Crossing	30,047	0.00	0.00	153.24 exempt/common area
172154	Manning Crossing	21,250	0.00	0.00	108.38
Release of all bills under & 2.00					41.47

Change of April Meeting Date

Ben Baxley, Town Manager, asked the Board for the April meeting to be moved to April 11, 2016.

After discussion, Alderman Owen, seconded by Alderman Shepherd, made a motion that the April meeting be on April 18, 2016. The motion passed unanimously.

Items for April 11, 2016 Agenda

Update from Partnership Property Management

Mayor Williams stated Ed Delappy with Partnership Property Management would be at the April 18, 2016 meeting to introduce Carol Lowe, Regional Property Manager, and give an update on the Azalea Circle Apartments.

Alderman Pleasants stated he was asked if the apartments were sold would the tenants be treated the same. He stated he told them that would not change.

USDA Loan Commitment for Sewer Project – Lynn Straughn, USDA Rural Development Specialist

Ben Baxley, Town Manager, stated Lynn Straughn with USDA Rural Development would be at the April 18, 2016 meeting to request the Board approve the loan commitment with USDA on the sewer project.

Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement for Community Center

Ben Baxley, Town Manager, stated approval of a resolution authorizing the filing of an application for approval of a financing agreement was required by North Carolina General Statute 160A-20. He stated this would be for the Community Center. He stated this would be at the May 2, 2016 meeting.

Reports

a. Town Manager

Ben Baxley, Town Manager, stated Town offices would be closed on March 25, 2016 for the Good Friday holiday; garbage would be picked up on March 28, 2016.

b. Mayor

No Comments.

c. Board Members

Alderwoman Revels asked for an update on the delinquent tax collection.

Ben Baxley, Town Manager, stated they had collected \$29, 000 of the \$53,000 in delinquent taxes; 49%.

Alderman Shepherd, seconded by Alderman Owen, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 8:00 pm.

Mayor

Attest:

Town Clerk