

MINUTES – JUNE 1, 2015

The Board of Aldermen of the Town of Gibsonville met at 7:00 pm for a regular meeting in the Town Hall. The meeting was called to order by Mayor Williams. Alderpersons Shepherd, Revels, Owen, and Dean were present. Ben Baxley, Town Manager, and Laurie Yarbrough, Town Clerk, were present. Town Attorney Doug Hoy, Police Chief Ron Parrish, Public Works Director Rob Elliott, Planning Director Brandon Parker, Fire Chief Tony Roof, Gibsonville ABC Board Chairman Paul Koontz, and several citizens were in attendance. Mayor Williams gave the Invocation.

Public Comments

There were no public comments.

Approval of Agenda

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the agenda. The motion passed unanimously.

Approval of Minutes

Alderman Owen, seconded by Alderwoman Revels, made a motion to approve the minutes of May 4, 2015 and May 18, 2015. The motion passed unanimously.

Request from Gibsonville ABC Board to Approve a Resolution Creating a Facility Fund

Paul Koontz, Gibsonville ABC Board Chairman, stated since 2010 the ABC Board had been able to make financial contributions to the Town due to the improvement in their finances; such as contribution to the DARE program, Library, etc... He stated the ABC Store was estimated to make one million this year. He explained that \$50,000 of that was to buy inventory and a part would go back to the State for taxes. He stated the ABC Store was required by the State to have six to seven months of operating expenses on hand. He stated they had not debt and were looking at long term on purchasing a building. He stated presented was a Resolution requesting approval from the Gibsonville Board of Aldermen allowing the Gibsonville ABC Board to set aside a Facility Fund to be used for facility requirements and capital improvements. He asked for approval of the Resolution.

Alderwoman Revels asked if the cash flow was not there, then they would not be making a deposit in the facility fund.

Mr. Koontz stated correct. He explained the contributions to the Town would be first then they would look at the deposit into the facility fund.

Mayor Williams stated this was a positive move, wanting to own their own building.

Mr. Koontz stated they wanted to stay downtown.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the ABC Board Facility Fund Resolution. The motion passed unanimously.

Resolution

ABC Board Facility Fund

WHEREAS, the Gibsonville ABC Board (the “Board”) has engaged in a planning process with the goal of finding the best way to support future facility requirements and related capital improvements while maintaining a reliable stream of revenue to the Town of Gibsonville (the “Town”); and

WHEREAS, with the identification of this need in mind, the Board concluded that the establishment of a Facility Fund would grow capital and reduce the reliance on debt financing to meet future capital improvement requirements; and

WHEREAS, when distributing revenue, the Board must comply with the statutory guidance found in Section 18B-805 of the North Carolina General Statutes; and

WHEREAS, pursuant to this statutory guidance, the Board must first pay all operational costs and make specified tax, alcohol treatment, and law enforcement distributions before setting aside, within limits set by the North Carolina ABC Commission, a working capital cash fund and then distributing the remaining revenue to the City; and

WHEREAS, the Town has previously approved that the Board not be obligated to make distributions to the Town until reaching maximum working capital; and

WHEREAS, in pertinent part, Section 18B-805(d) of the North Carolina General Statutes provides as follows: “With the approval of the appointing authority for the board, the local board may also set aside a portion of the remaining gross receipts as a fund for specific capital improvements;” and

WHEREAS, based upon its analysis of sales histories and expected revenues, the Board has concluded that it can direct a portion of revenues into a proposed Facility Fund without reducing the annual distribution of ten thousand dollars (\$10,000) per year that the Board currently makes to the Town; and

WHEREAS, if in any year the Board’s net revenue is not sufficient to fund both the Facility Fund and continue the current level of annual distributions to the Town, the annual distributions to the Town would be preserved as a higher priority than contributing to the Facility Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Alderman of the Town of Gibsonville, North Carolina that, so long as the Gibsonville ABC Board’s net revenue is sufficient to continue the current level of annual distributions of ten thousand dollars (\$10,000) per year to the Town, approval is hereby granted to the Gibsonville ABC Board to set aside a portion of the gross receipts to fund the Facility Fund to be used for facility requirements and capital improvements at the discretion of the Board; and

BE IT FURTHER RESOLVED that the approval granted by this Resolution is effective as of June 1, 2015, and shall not expire unless and until another Resolution is adopted by the Town of Gibsonville Board of Aldermen to revoke the approval granted herein.

Approved this the 1st day of June, 2015.

Mayor

Attest:

Town Clerk

Reappointment of ABC Board Member

Paul Koontz stated Ethel Anne Younger’s term on the Gibsonville ABC Board expired in December 2014. He stated the ABC Board consisted of him as Chairman, Ethel Anne Younger, and Sandi Moulton. He stated the ABC Board was recommending approval of her reappointment for another three year term.

Alderman Owen, seconded by Alderman Shepherd, made a motion to reappoint Ethel Anne Younger to the Gibsonville ABC Board for another three year term.

FY 2015-2016 Budget Ordinance – Public Hearing

Mayor Williams stated this was a public hearing to consider the FY 2015-2016 Budget Ordinance.

Ben Baxley, Town Manager, stated he presented the recommended FY 2015-2016 budget at the May 4, 2015 meeting. He stated board members received a revised recommended budget which included a 1.5% COLA for part-time employees. He highlighted the recommended FY 2015-2016 budget stating it did not include a tax increase, but included a 3 percent increase in water rates and a 12 percent increase in sewer rates, increases to several tap fees and water and sewer development fees, addition of meter tampering fee, addition of Sewer Use Ordinance (Fats, oils, and grease) inspection fee, \$275,000 to purchase one garbage truck for the sanitation department; \$140,000 for street improvements; \$70,500 to purchase two replacement vehicles for the police department; \$50,000 General Fund contingency allocation; \$45,000 to purchase one replacement chipper for the street department; \$40,000 for sidewalk improvements; \$35,000 to participate in the Burlington Public Transit System; \$27,500 to complete Phase I of a parking area/driveway repair project for the fire department; \$27,000 to purchase a replacement pick-up truck for the street department; \$23,000 to purchase a replacement air compressor for the public works department; \$13,500 to purchase three mobile radios for the police department; and \$12,000 to purchase a wheel chair lift for van for the parks & recreation department. He recommended approval of the FY 2015-2016 Budget Ordinance as presented.

Mayor Williams stated he had received some complaints about the increase in water and sewer rates, so he invited everyone to the public hearing.

Alderman Shepherd stated sewer had been a problem for years; maybe the board could revisit the rates after the problems were fixed.

Alderman Shepherd, seconded by Alderman Owen, made a motion to close the public hearing. The motion passed unanimously.

Alderman Shepherd, seconded by Alderwoman Revels, made a motion to approve the 2015-2016 Budget Ordinance as submitted. The vote was 3 to 1.

Mayor Williams stated this required a 2/3 vote; there was one board member absent. He stated there would be a second reading at the June agenda meeting.

Resolution Approving FY 2015-2016 through FY 2019-2020 Capital Improvement Plan

Ben Baxley, Town Manager, presented the Capital Improvement Plan (CIP) for FY 2015-2016 through FY 2019-2020 for the board’s review. He stated this was a tool to forecast and match estimated revenues and major capital needs over a five year period. He stated this was part of the budget process.

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the Resolution Approving FY 2015-2016 through FY 2019-2020 Capital Improvement Plan. The motion passed unanimously.

A RESOLUTION TO CONSIDER AND ADOPT THE RECOMMENDED CAPITAL IMPROVEMENT PLAN – FISCAL YEAR 2015-2016 THROUGH FISCAL YEAR 2019-2020

WHEREAS, the Town of Gibsonville recognizes that a Capital Improvement Plan enables staff and the Board to plan for a vibrant community; and

WHEREAS, the Capital Improvement Plan is a five-year planning tool designed to help the Town plan for the repair, replacement, and acquisition of capital items; to assist in financial planning; to ensure better coordination and evaluation of projects; to provide necessary lead time for project planning, permitting, design; and to maintain or improve the Town’s credit rating and fiscal health; and

WHEREAS, this plan is updated annually for Board of Aldermen review; and

WHEREAS, adjustments for anticipated projects can also be made each year during the annual revision of the Town’s budget; and

WHEREAS, this flexibility in the planning and implementation of capital needs makes Gibsonville’s Capital Improvement Plan responsive to the changing needs of the community.

NOW, THEREFORE, BE IT RESOLVED that the Town of Gibsonville Board of Aldermen has received the *Recommended Capital Improvement Plan – Fiscal Year 2015-2016 through Fiscal Year 2019-2020* and adopts this capital plan. This the 1st day of June, 2015.

Mayor

Attest:

Town Clerk

Reports

a. Manager

Ben Baxley, Town Manager stated Saturday was Market Day with the theme of Berries and Bluegrass. He stated there would be activities for the children and the Concert Series would be that evening at 7:00 pm on the town greens. He stated they would have a bid opening on street improvement bids and bid opening on water project bids on June 10th. He stated the next Movie at the Caboose would be on June 20th. He stated there would be a public input meeting on the Community Center on June 9th at 7:00 pm at the Town Hall. He stated t

Laurie Yarbrough, Town Clerk, stated there were changes for the filing to run for the municipal election; all candidates would have to file with the County; she referred them to the Guilford County Board of Elections for further information.

b.Mayor

Mayor Williams stated he attended the Burlington City Council Meeting earlier and the Public Transit System was moving right along. He asked the Police Chief for an update on what was going on in the community.

Ron Parrish, Police Chief, stated he had received concerns with the parks; about a group of young people hanging in the parks. He recommended additional signage be put up in the parks and a gate be installed to keep vehicles away from the shelter. He recommended putting up cameras. He stated calls in town had increased by 60% from last year.

c.Board Members

Alderman Shepherd stated he appreciated the Town Manager's and staff's work on the budget.

Alderman Owen stated he thought they had done a good job on keeping the tax rate the same.

Alderman Shepherd, seconded by Alderman Owen, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 7:53 pm.

Mayor

Attest:

Town Clerk