

Agenda
Board of Aldermen
Town of Gibsonville

June 1, 2020
Agenda Meeting

Town Hall
7:00 pm

1. Invocation Alderman Shepherd
2. Public Comments
3. Approval of Agenda
4. Approval of Minutes

Public Hearings:

5. Ordinance Amendment to Chapter 97: Streets and Sidewalks, Section 97.28 Benches and Chairs on Sidewalks
6. Ordinance Amendment Title XV: Land Use, Chapter 150. Building Regulations
7. FY 2021 Budget Ordinance
8. Resolution to Adopt FY 2021-2025 Capital Improvement Plan
9. Mural Initiative Presentation and Discussion – Chelsea Dickey
10. Appointment to Public Transit Advisory Committee
11. Reports
 - a. Town Manager
 - b. Mayor
 - c. Board Members

Addendum

Public Hearings:

- 5. Ordinance Amendment to Chapter 97: Streets and Sidewalks, Section 97.28 Benches and Chairs on Sidewalks** – The current Ordinance does not allow benches, tables, chairs, etc... on sidewalks. Staff was considering an amendment to the Ordinance to allow for benches, tables, chairs etc... on sidewalks as long as it is in compliance with ADA regulations, provides safe passage on sidewalks, and benches, tables, chairs, etc... are not to be permanent structures. This would be approved by the Town Manager or his designee. After further discussions with staff, there were several issues that needed to be addressed and language incorporated into the ordinance amendment in solving these issues. The proposed ordinance amendment will be presented at the June 15, 2020 meeting for the board's consideration. *This is a Public Hearing but staff recommends the board listen to any public comments but asked that this public hearing be continued until the June 15, 2020 board meeting.*
- 6. Ordinance Amendment Title XV: Land Use, Chapter 150. Building Regulations** - Staff is seeking the board's approval of an Ordinance Addressing Decay and Deterioration of Non-Residential Buildings. At the last meeting the Town Manager presented a draft Ordinance Amendment to Title XV: Land Use, Chapter 150. Building Regulations. The Town Attorney has reviewed the draft Ordinance Amendment. This is a Public Hearing for the board to consider approval of the Ordinance Amendment. *Staff is recommending approval of the Ordinance Amendment.*

Attachment: Ordinance Amendment Title XV: Land Use, Chapter 150. Building Regulations
- 7. FY 2021 Budget Ordinance** – The recommended FY 2021 Budget was presented at the May 18, 2020 meeting. This is a public hearing to consider the adoption of the FY 2021 Budget Ordinance. As directed by the board, this budget includes a 2% cola for the employees. This is a revised budget document that reflects this change.

Attachments: Revised FY 2021 Budget Ordinance, Fee Schedule, & Revised Budget Document
- 8. Resolution to Adopt FY 2021 -2025 Capital Improvement Plan** – Staff recommends approval of the FY 2021-2025 CIP.

Attachment: Resolution & FY 2021-2025 CIP
- 9. Mural Initiative Presentation and Discussion** – Chelsea Dickey will present a draft of the mural and discuss the details of implementing this project.
- 10. Appointment to Public Transit Advisory Committee** – The board needs to appoint a replacement for Veronica Revels on the Link Transit board. This position would serve as an alternate representative for the Town of Gibsonville. Staff is looking for recommendations.

Item 6

**ORDINANCE TO AMEND TOWN OF GIBSONVILLE CODE OF ORDINANCES
TITLE XV: LAND USE, CHAPTER 150. BUILDING REGULATIONS BY ADDING
SECTION 150.130 NONRESIDENTIAL BUILDINGS**

Section 150.130 NONRESIDENTIAL BUILDINGS

(A) Authority

As authorized by G.S. 160A-439, the provisions of this chapter shall apply to all non-residential buildings and structures within the town limits as now or hereinafter fixed.

(B) Purpose and Definitions

The purpose of this chapter is to arrest, remedy, and prevent the decay and deterioration of nonresidential buildings and structures for the protection of life, health, welfare, safety and property of the general public and the owners and occupants of non-residential buildings and structures within the Town of Gibsonville.

Basic Structural Elements: the parts of a building which provide the principal strength, stability, integrity, shape and safety of the building, including, but not limited to, plates, studs, joists, rafters, stringers, stairs, sub-flooring, flooring, sheathing, lathing, roofing, siding, window frames, door frames, porches, railings, eaves, chimneys, flashing, masonry and all other essential components.

Building: Any structure, place, or any other construction built for the shelter or enclosure of persons, animals, chattels or property of any kind or any part of such structure, shelter or property.

Code Enforcement Officer: A code enforcement officer of the Town of Gibsonville or any person or persons designated or contracted by the Town to enforce the provisions of this chapter.

Nonresidential: Any building or structure or portion of a building or structure occupied or intended to be occupied, in whole or in part, for a use other than a dwelling, home, residing place, living space or sleeping space for one or more human beings, either permanently or transiently.

Occupant: person who is a tenant or has actual possession of a nonresidential building or structure or part thereof.

Operator: Any person who has charge, care, or control of a nonresidential building or structure, or part thereof.

Owner: Any person who alone, or jointly, or severally with others:

- (a) Shall have title in fee simple to any nonresidential building or structure, with or without accompanying actual possession thereof; or
- (b) Shall have charge, care or control of any nonresidential building or structure as owner or agent of the owner, or as executor, executrix, administrator, administration, trustee or guardian of the estate of the owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this chapter and of rules and regulations adopted pursuant thereto, to the same extent as if he or she were the owner.

Parties in Interest: All individuals, associations, and corporations who have interests of record in a nonresidential building or structure and any who are in possession thereof.

Premises: Any lot or parcel of land inclusive of any building or improvements located thereon.

Safe: A condition which is not likely to do harm to humans or to real or personal property.

Sound: Substantially free from flaw, defect, decay or deterioration to the extent that the building or structure or structural member is capable of adequately or safely accomplishing the purpose for which it was intended or designed.

Structure: Anything constructed or placed upon a property which is supported by the ground or which is supported by any other structure, except a currently operable licensed vehicle.

Unsafe Building: A building that falls within the statutory definitions as set forth in G.S. 160 A-426(a).

Vacant Industrial Warehouse. Any building or structure designed for the storage of goods or equipment in connection with manufacturing processes, which has not been used for that purpose for at least one year and has not been converted to another use.

Vacant Manufacturing Facility. Any building or structure previously used for the lawful production or manufacturing of goods, which has not been used for that purpose for at least one year and has not been converted to another use.

Vacant Retail Facility. Any building or structure previously used for the lawful sales of goods or services, which has not been used for that purpose for at least one year and has not been converted to another use.

(C) Applicability and Compliance.

1. The provisions of this chapter shall apply to all nonresidential buildings or structures which are now in existence or which may be built within the corporate limits of the town.
2. Every nonresidential building or structure and the premises on which it is situated shall comply with the provisions of this chapter, whether or not such building or structure shall have been constructed, altered, or repaired before or after the enactment of this subchapter, and irrespective of any permits or licenses which have been issued for the use or occupancy of the building or structure or for the installment or repair of equipment or facilities. This section establishes minimum standards for all nonresidential buildings and structures and does not replace or modify standards otherwise established for the construction, repair, alteration, or use of the building or structure, equipment or facilities contained therein.

(D) Maintenance and Standards

1. Standards for Nonresidential Buildings and Structures.

All nonresidential buildings and structures shall be free of all conditions that are unsafe and dangerous and injurious to the public health, safety, and welfare of occupants or members of the general public. Without limitation of the foregoing requirement, the existence of any of the following conditions shall be deemed to be dangerous to the public health, safety and welfare for which a public necessity exists for the repair, closing, or demolition of such building or structure and must be corrected in accordance with the provisions of this section and G.S. 160A-426 Unsafe Buildings Condemned in Localities:

- (a) Exterior walls that are not structurally sound, free from defects and damages, and capable of bearing imposed loads safely. Where a wall of a building has become exposed as a result of demolition of adjacent buildings, such wall must have all doors, windows, vents, or other similar openings closed with material of the type comprising the wall. The exposed wall shall be painted, stuccoed or bricked and sufficiently weatherproofed to prevent deterioration of the wall.
- (b) Roofs shall be kept structurally sound and shall be maintained in such a manner so as to prevent rain or other objects from penetrating into the interior of the building.
- (c) Such damage by fire, wind, or other causes as to render the building unsafe.
- (d) Dilapidation, decay, unsanitary conditions, or disrepair, which is dangerous to the health and safety of the occupants or members of the general public.
- (e) Buildings and structures including their environs that have accumulations of garbage, trash, or rubbish, which creates health and sanitation problems. All garbage and solid waste shall be in approved containers or stored in a safe and sanitary manner.
- (f) Buildings and structures that have loose and insufficiently anchored overhanging objects, which constitute a danger of falling on persons or property.
- (g) Buildings and structures that have cracked or broken glass, loose shingles, loose wood, rotted wood, peeling paint, crumbling stone concrete or brick, loose or broken plastic, or other dangerous objects or similar hazardous conditions.

- (h) Buildings and structures that have objects and elements protruding from building walls or roofs, which are unsafe or not properly secured or which can create a hazard such as abandoned electrical boxes and conduits, wires, sign brackets and other brackets, and similar objects.
- (i) Exterior porches, landings, balconies, stairs, or fire escapes which are not structurally sound. All exterior porches, landings, balconies, stairs, and fire escapes shall be provided with banisters or railings properly designed and maintained to minimize the hazard of falling, and the same shall be kept sound, in good repair, and free of defects.
- (j) Windows containing broken or cracked glass that could be in danger of falling or shattering.
- (k) All openings originally designed as windows, doors, loading docks, or other means of egress or ingress which have been temporarily closed by boarding or other manner in a non-secure manner so as to allow unauthorized admittance. If an opening is temporarily closed by boarding to secure the building or structure, the boarding shall be trim fit, sealed to prevent water intrusion, and the building or structure shall be maintained in a state that secures the building or structure from any unauthorized admittance from humans, animals, or birds.
- (l) Any combination of conditions which in the judgment of the code enforcement officer renders any building or structure dangerous or injurious to the health, safety, or general welfare of occupants or members of the general public.

(E) Enforcement Provisions

1. Duties of the Enforcement Officer.

The code enforcement officer is hereby designated as the public officer to enforce the provisions of this subchapter and to exercise the duties and powers herein prescribed. It shall be the duty of the code enforcement officer:

- (a) To investigate the conditions of nonresidential buildings and structures in the Town and to inspect nonresidential buildings and structures located in the Town in order to determine which nonresidential buildings and structures are not being maintained so that the health and safety of its occupants or members of the general public are jeopardized and for the purpose of carrying out the objectives of this section with respect to such nonresidential buildings and structures;
- (b) To take such action, together with other appropriate departments and agencies, public and private, as may be necessary to effect the repair or demolition of nonresidential buildings and structures which have not been properly maintained in compliance with minimum standards established by this section;
- (c) To keep a record of the results of inspections made under this subchapter and an inventory of those non-residential buildings and structures which have not been properly maintained in compliance with the minimum standards established by this section;
- (d) To perform such other duties as may be herein prescribed.

2. Powers of the Enforcement Officer.

The code enforcement officer is authorized to exercise such powers as may be necessary or convenient to carry out and effectuate the purpose and provisions of this section, including the following powers in addition to others herein granted:

- (a) To investigate nonresidential buildings and structures in the Town to determine whether they have been properly maintained in compliance with the minimum standards established by this section so that the safety or health of the occupants or members of the general public are not jeopardized;
- (b) To administer oaths and affirmations, examine witnesses and receive evidence;
- (c) To enter upon premises for the purpose of making examinations and inspections provided that such entries shall be made in accordance with law and in such manner as to cause the least possible inconvenience to the persons in possession; and
- (d) To appoint and fix duties of such officers, agents, and employees as the code enforcement officer deems necessary to carry out the purposes of this section.

3. Inspections.

For the purpose of making inspections, the code enforcement officer is hereby authorized to enter, examine, and survey at all reasonable times, nonresidential buildings and structures. If entry upon the premises for purposes of investigation is necessary, such entry shall be made pursuant to a duly issued administrative search warrant in accordance with G.S. 15-27.2 or with permission of the owner, the owner's agent, a tenant, or other person legally in possession of the premises.

4. Procedure for Enforcement.

1. *Preliminary investigation.* Whenever it appears to the code enforcement officer that any nonresidential building or structure has not been properly maintained so that the safety or health of its occupants or members of the general public are jeopardized for failure of the property to meet the minimum standards established by this subchapter, the code enforcement officer shall undertake a preliminary investigation.
2. *Complaint and hearing.* If the preliminary investigation discloses evidence of a violation of the minimum standards established by this section, the code enforcement officer shall issue and cause to be served upon the owner of and parties in interest in the nonresidential building or structure a complaint. The complaint shall state the charges and contain a notice that a hearing will be held before the code enforcement officer at a place therein fixed, not less than ten days nor more than 30 days after the serving of the complaint, that the owner and parties in interest shall be given the right to answer the complaint and to appear in person, or otherwise, and give testimony at the place and time fixed in the complaint; and that the rules of evidence prevailing in courts of law or equity shall not be controlling in hearings before the code enforcement officer.
3. *Procedure after hearing.*
 - a. If, after notice and hearing, the code enforcement officer determines that the nonresidential building or structure has been maintained in that the property meets the minimum standards established by this subchapter, the code enforcement officer shall state in writing findings of fact in support of that determination and shall issue and cause to be served upon the owner thereof a copy of said determination.
 - b. If, after notice and hearing, the code enforcement officer determines that the nonresidential building or structure has not been properly maintained so that the safety or health of its occupants or members of the general public is jeopardized for failure of the property to meet the minimum standards established by this section, the code enforcement officer shall state in writing findings of fact in support of that determination and shall issue and cause to be served upon the owner thereof an order in accordance with the provisions of division 3.c and 3.d of this section and subject to the limitations set forth in Sec. F and Sec. G.
 - c. If the code enforcement officer determines that the cost of repair, alteration, or improvement of the building or structure would not exceed 50% of its then-current value, then the code enforcement officer shall state in writing the findings of fact in support of such determination and issue an order that requires the owner, within a reasonable time specified in the order, to either:
 - i. Repair, alter, or improve the nonresidential building or structure in order to bring it into compliance with the minimum standards established by this section; or
 - ii. Vacate and close the nonresidential building or structure for any use.
 - d. If the code enforcement officer determines that the cost of repair, alteration, or improvement of the building or structure would exceed 50% of its then-current value, then the code enforcement officer shall state in writing the findings of fact in support of such determination and issue an order that requires the owner, within a reasonable time specified in the order, to either:
 - i. Repair, alter or improve the nonresidential building or structure to bring it into compliance with the minimum standards established by this section; or
 - ii. Remove or demolish the nonresidential building or structure.
4. *Failure to comply with order and ordinances.*
 - a. If the owner fails to comply with an order to either repair, alter, or improve the nonresidential building or structure or vacate and close the nonresidential building or structure, Board of Aldermen may adopt an ordinance ordering the code enforcement officer to cause such nonresidential building or structure to be repaired, altered, or improved in order to bring it into compliance with the minimum standards established by this section or to be vacated and closed. The property shall be described in the subchapter. The section shall be recorded in the Office of the Register of Deeds and shall be indexed in the name of the property owner(s) in the grantor index.
 - b. If the owner fails to comply with an order to remove or demolish the nonresidential building or structure, Board of Aldermen may adopt an ordinance ordering the code enforcement officer to cause such nonresidential building or structure to be removed or demolished. No ordinance shall be adopted to require removal or demolition of a nonresidential building or structure until the owner has first been given

a reasonable opportunity to bring it into conformity with the minimum standards established by the Board of Aldermen. The property shall be described in the ordinance. The ordinance shall be recorded in the Office of the Register of Deeds and shall be indexed in the name of the property owner(s) in the grantor index.

(F) Limitations on Orders and Ordinances - Historic Landmark or Historic District.

Notwithstanding any other provision of this section, if the nonresidential building or structure is designated as a local historic landmark, listed in the National Register of Historic Places or located in a locally designated historic district or in a historic district listed in the National Register of Historic Places and the Board of Aldermen determines, after a public hearing, that the nonresidential building or structure is of individual significance or contributes to maintaining the character of the district, and the nonresidential building or structure has not been condemned as unsafe, an order issued by the code enforcement officer pursuant to Sec. 4.3 and an ordinance approved by Board of Aldermen pursuant to Sec. 4.4 may require that the nonresidential building or structure be vacated and closed until it is brought into compliance with the minimum standards established by this section.

(G) Limitations on Orders and Ordinances - Vacant Manufacturing Facility or Vacant Industrial Warehouse.

Notwithstanding any other provision of this section, an order issued by the code enforcement officer pursuant to Sec. 4.3 and an ordinance approved by Board of Aldermen pursuant to Sec. 4.4 may not require repairs, alterations, or improvements to be made to a vacant manufacturing facility or a vacant industrial warehouse to preserve the original use. The order and ordinance may require such building or structure to be vacated and closed, but repairs may be required only when necessary to maintain structural integrity or to abate a health or safety hazard that cannot be remedied by ordering the building or structure closed for any use.

(H) Vacated and Closed Nonresidential Buildings or Structures.

1. If the Board of Aldermen has adopted an ordinance or the code enforcement officer has issued an order requiring the building or structure to be repaired or vacated and closed and the building or structure has been vacated and closed for a period of two years pursuant to the ordinance or order, then if the Board of Aldermen finds that the owner has abandoned the intent and purpose to repair, alter, or improve the building or structure and that the continuation of the building or structure in its vacated and closed status would be inimical to the health, safety, and welfare of the Town in that it would continue to deteriorate, would create a fire or safety hazard, would be a threat to children and vagrants, would attract persons intent on criminal activities, or would cause or contribute to blight and the deterioration of property values in the area, then Board of Aldermen may, after the expiration of the two-year period, adopt an ordinance and serve such ordinance on the owner, setting forth the following:
 - (a) If the cost to repair the nonresidential building or structure to bring it into compliance with the minimum standards is less than or equal to 50% of its then current value, the ordinance shall require that the owner either repair or demolish and remove the building or structure within 90 days; or
 - (b) If the cost to repair the nonresidential building or structure to bring it into compliance with the minimum standards exceeds 50% of its then current value, the ordinance shall require the owner to demolish and remove the building or structure within 90 days.
2. In the case of a vacant manufacturing facility or a vacant industrial warehouse, the building or structure must have been vacated and closed pursuant to an order or ordinance for a period of five years before Board of Aldermen may take action under this section. The ordinance shall be recorded in the Office of the Register of Deeds and shall be indexed in the name of the property owner in the grantor index.
3. If the owner fails to comply with the requirements of the ordinance within 90 days, the code enforcement officer shall demolish and remove the nonresidential building or structure.

(I) Methods of Service of Complaints and Orders.

1. Complaints or orders issued by the code enforcement officer under this subchapter shall be served upon persons either personally or by registered or certified mail and, in conjunction therewith, may be served by regular mail. When the manner of service is by regular mail in conjunction with registered or certified mail, and the registered or certified mail is unclaimed or refused, but the regular mail is not returned by the post office within ten days after mailing, service shall be deemed sufficient. The person mailing the complaint or order by regular mail shall certify that fact and the date thereof, and such certificate shall be conclusive in the absence of fraud. If regular mail is used, a notice of the pending proceedings shall be posted in a conspicuous place on the

premises thereby affected.

2. If the identities of any owner or the whereabouts of persons are unknown and cannot be ascertained by the code enforcement officer in the exercise of reasonable diligence, and the code enforcement officer makes an affidavit to that effect, then the serving of the complaint or order upon the unknown owners or other persons may be made by publication in a newspaper having general circulation in the Town at least once no later than the time at which personal service would be required under the provisions of this section. When service is made by publication, a notice of the pending proceedings shall be posted in a conspicuous place on the premises thereby affected. Sec. J. Interim Action by Code Enforcement Officer.

(J) Interim Action by Code Enforcement Officer.

After failure of an owner of a nonresidential building or structure to comply with an order of the code enforcement officer issued pursuant to the provisions of this subchapter and upon adoption by the Board of Aldermen of an ordinance authorizing and directing the owner to do so, as provided by G.S. 160A-439(f) and Sec. 4.4 of this section, the code enforcement officer shall proceed to cause such nonresidential building or structure to be repaired, altered, or improved to comply with the minimum standards established by this section, or to be vacated and closed or to be removed or demolished, as directed by the ordinance of the Board of Aldermen. The code enforcement officer may cause to be posted on the main entrance of any nonresidential building or structure which is to be vacated and closed a placard with the following words: "This building is unfit for any use; the use or occupation of this building for any purpose is prohibited and unlawful." Any person who occupies or knowingly allows the occupancy of a building or structure so posted shall be guilty of a class 3 misdemeanor.

(K) Costs, A Lien on Premises.

1. As provided by G.S. 160A-439(i), the amount of the cost of any repairs, alterations, or improvements, or vacating and closing, or removal or demolition, caused to be made or done by the code enforcement officer pursuant to Sec. 4.4 or Sec. (H) of this chapter shall be a lien against the real property upon which such costs were incurred. Such lien shall be filed, have the same priority, and be enforced and the costs collected as provided by G.S. 160A, Article 10. The amount of the costs shall also be a lien on any other real property of the owner located within the Town limits except for the owner's primary residence. The additional lien provided in this subdivision is inferior to all prior liens and shall be collected as a money judgment.
2. If the nonresidential building or structure is removed or demolished by the code enforcement officer, the code enforcement officer shall offer for sale the recoverable materials of the building or structure and any personal property, fixtures, or appurtenances found in or attached to the building or structure and shall credit the proceeds of the sale, if any, against the cost of the removal or demolition, and any balance remaining shall be deposited in the superior court by the code enforcement officer, shall be secured in a manner directed by the court, and shall be disbursed by the court to the persons found to be entitled thereto by final order or decree of the court. Nothing in this section shall be construed to impair or limit in any way the power of the governing body to define and declare nuisances and to cause their removal or abatement by summary proceedings or otherwise.

(L) Ejectment.

If any occupant fails to comply with an order to vacate a nonresidential building or structure, the code enforcement officer may file a civil action in the name of the Town to remove the occupant. The action to vacate shall be in the nature of summary ejectment and shall be commenced by filing a complaint naming as parties-defendant any person occupying the nonresidential building or structure. The Clerk of Superior Court shall issue a summons requiring the defendant to appear before a magistrate at a certain time, date, and place not to exceed ten days from the issuance of the summons to answer the complaint. The summons and complaint shall be served as provided in G.S. 42-29. The summons shall be returned according to its tenor, and if on its return it appears to have been duly served and if at the hearing the code enforcement officer produces a certified copy of an ordinance adopted by the Board of Aldermen pursuant to G.S. 160A-493(f) and Sec. 4.4. to vacate the occupied nonresidential building or structure, the magistrate shall enter judgment ordering that the premises be vacated and all persons be removed. The judgment ordering that the nonresidential building or structure be vacated shall be enforced in the same manner as the judgment for summary ejectment entered under G.S. 42-30. An appeal from any judgment entered under this subsection by the magistrate may be taken as provided in G.S. 7A-228, and the execution of the judgment may be stayed as provided in G.S. 7A-227. An action to remove an occupant of a nonresidential building or structure who is a tenant of the owner may not be in the nature of a summary ejectment proceeding pursuant to this subsection unless the occupant was served with notice, at least 30 days before the filing of the summary ejectment proceeding, that the Board of Aldermen has ordered the code enforcement officer to proceed to exercise his duties under G.S. 160A-493(f) and Sec. 4.4 of this chapter to vacate and close or

remove and demolish the nonresidential building or structure.

(M) Alternative Remedies.

Neither this chapter nor any of its provisions shall be construed to impair or limit in any way the power of the Town of Gibsonville to define and declare nuisances and to cause their abatement by summary action or otherwise, or to enforce this chapter as provided in Sec. (P).

(N) Appeals Process.

1. Within 30 days following receipt of an order from the code enforcement officer any person receiving such order, believing that the literal application of the ordinance will cause undue hardship or has been misconstrued, wrongly interpreted or applied, may appeal in writing to the Town of Gibsonville Board of Adjustment for such relief as may be granted, after investigation of the grounds thereof, by way of a reasonable extension of time or a variation from strict compliance with the provisions of this subchapter. The circumstances justifying such findings related to hardship are:
 - (a) Inability to comply within the time period provided in this subchapter due to clearly documented severe financial distress;
 - (b) The clear and significant non-availability of services or equipment with which to comply, without fault of the applicant; or
2. Other extenuating circumstances showing a good faith intention on the part of the applicant or another to comply when able to do so.
 - (a) Any person aggrieved by the decision of the Board of Adjustment may petition the Superior Court in the county where said violation occurs for an injunction.
 - (b) Any such petition must be filed with the Superior Court within 30 days from the date of the Board's decision.

(O) Conflict with Other Provisions.

In the event any provision, standard or requirement of this subchapter is found to be in conflict with any other ordinance or code of the Town, the provision which establishes the higher standard or more stringent requirement for the promotion and protection of health and safety of the citizens of the Town shall prevail.

(P) Violations; Penalty.

1. It shall be unlawful for the owner of any nonresidential building or structure to fail, neglect, or refuse to repair, alter, or improve the same, or to vacate and close and remove or demolish the same, upon order of the code enforcement officer duly made and served in accordance with the provisions of this section, within the time specified in such order, and each day that any such failure, neglect or refusal to comply with such order continues shall constitute a separate and distinct offense. It shall be unlawful for the owner of any nonresidential building or structure, with respect to which an order has been issued pursuant to Sec. (E)4.3. of this chapter, to occupy or permit the occupancy of the same after the time prescribed in such order for its repair, alteration, improvement, or its vacation and closing, and each day that such occupancy continues after such prescribed time shall constitute a separate and distinct offense.
2. In addition to or in lieu of the other remedies provided by this chapter, any owner of a nonresidential building or structure that fails to comply with an order of the code enforcement officer within the time specified therein, shall be subject to a civil penalty in accordance with Sec. (Q).

(Q) Penalty.

In addition to other remedies provided for in this Chapter, any violator who fails to comply with an order to take corrective action regarding an unsafe building shall be subject to a civil penalty of one hundred dollars (\$100.00) for noncompliance when the order expires. Thereafter, an additional ten (10) days may be allowed for compliance, after which the penalty for the second violation is two hundred dollars (\$200). A penalty of ten dollars (\$10.00) per day that the violation is not corrected may be imposed.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN FOR THE TOWN OF GIBSONVILLE: that the Gibsonville Code of Ordinances be amended Title XV: Land Use, Chapter 150. Building Regulations, by adding Section 150.130. Non Residential Buildings.

Adopted this the 1st day of June, 2020.

Mayor

Attest:

Town Clerk

Town of Gibsonville Revised Fiscal Year 2021 Budget



Submitted to the Gibsonville Board of Aldermen on
June 1, 2020

BUDGET MESSAGE

June 1, 2020

Honorable Mayor Williams and Board of Aldermen:

The Revised Fiscal Year 2021 Budget for the Town of Gibsonville is prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The only change from the Recommended and Revised Fiscal Year 2021 Budget is a 2 percent in a Cost-of-Living-Adjustment pay increase for employees as directed by the Board of Aldermen at their May 18, 2020 meeting.

The COVID-19 crisis will impact revenues included in the Revised FY 2021 Budget unlike anything the Town of Gibsonville has seen in a long time. Although it is understood and agreed that many departmental needs exist, it is recommended that FY 2021 be a year that addressing said needs (personnel, vehicles, equipment, capital projects, and other items) be delayed until the revenue picture becomes clearer and more stable. We are in a time of unprecedented unknowns, therefore; the recommended budget approach will be to estimate revenues very conservatively and limit expenditures. Once we have a better picture of what the Town's actual revenue streams are likely to be, we may amend the budget ordinance to increase revenues estimates and, correspondingly, increase appropriations for expenditures. During FY 2021, staff will continually monitor revenues and when appropriate, recommend budget ordinance amendments as revenues stabilize and grow to assist in funding various departmental needs. Hopefully we will be able to add to the budget but please be aware that this may not become a reality in FY 2021.

The Revised FY 2021 Budget is balanced at \$9,949,223. The budget is comprised of the General Fund, Water & Sewer Fund, and Perpetual Care Trust Fund. The Revised FY 2021 General Fund Budget is \$6,379,926. The Revised FY 2021 Water & Sewer Fund Budget is \$3,566,597. The Revised FY 2021 Perpetual Care Trust Fund Budget is \$2,700. The Revised FY 2021 Budget maintains the same property tax rate of 53 cents per \$100 valuation as the FY 2020 Budget (**no property tax rate increase**).

Revised FY 2021 Budget Revenues

General Fund

The recommended budget includes the following projected significant General Fund revenue sources:

- Property Taxes: \$3,062,850
- Sales Tax: \$1,280,000
- Utility Franchise Taxes: \$420,000
- Motor Vehicle Taxes: \$372,000
- Fund Balance appropriation of \$410,833 to purchase two replacement police department vehicles, replace the front ramp at the fire station, and fund existing operations
- Sanitation Fees: \$310,000
- Powell Bill Allocation: \$192,000
- One penny on the property tax rate generates approximately \$64,808

Water and Sewer Fund

The recommended budget includes the following projected significant Water & Sewer revenue sources:

- Sewer Sales: \$2,271,000
- Water Sales: \$837,000
- Realize deferred revenue: \$196,000

- Retained Earnings appropriation of \$120,597 to complete the Eugene Street Waterline Improvement Project and fund existing operations in the water function and sewer function
- Water & Sewer Reconnection Fees: \$80,000

The following rate increases are recommended:

- *Water and Sewer rates:* 2 percent increase in water rates (9 cents per 1,000 gallons for in-town customers and 18 cents per 1,000 gallons for out-of-town customers) and 2 percent increase in sewer rates (24 cents per 1,000 gallons for in-town customers and 48 cents per 1,000 gallons for out-of-town customers and \$1.11 for sewer only (flat rate)).
- The City of Burlington charges the Town of Gibsonville for water sold and sewer (wastewater) treated. The Town's rate increases are needed to cover the City of Burlington's 2 percent increase in water rates and a 2 percent increase in the sewer rates.
- Sewer system inflow & infiltration (I&I) (water entering into the sewer system) creates wastewater collection problems and significantly increase operational costs for the Town (up to \$650,000 annually). I&I activities include investigating and inspecting sewer lines and meters, identifying top priority problems, and then making repairs and rehabilitating lines to reduce I&I. The Town's sanitary sewer rehabilitation project is expected to be completed in early FY 2021 and improve I&I issues.
- Provided is information showing the impact of the recommended water and sewer rates increases on typical water bills (Attachment #1).

Recommended FY 2021 Budget Expenditures

General Fund – Noteworthy Items

- Replace two police vehicles: \$114,400. Vehicles will be funded through Fund Balance (reserves).
- Replace Front Ramp at the Fire Station: \$60,000. Capital Project will be funded through Fund Balance (reserves). Said project needs to occur as soon as possible to prevent further deterioration of the concrete.
- General Fund contingency allocation: \$40,000
- Participate in Link Transit: \$30,000. Said participation will be funded through Fund Balance (reserves).

Water & Fund – Noteworthy Items

- Eugene Street Waterline Improvement Project: \$100,000. Project will be funded through retained earnings (reserves).
- Water and Sewer System Development Fee Analysis and Rate Analysis: \$25,000. Each analysis will be funded through operating revenue.

Personnel – Noteworthy Items

- Two percent Cost-Of-Living-Adjustment employee pay increase: \$75,280
- Increase of 1.2% in employer retirement contribution rate to comply with the North Carolina Local Government Employees' Retirement System (NCLGERS) actuarial adjustment: \$37,300
- Increase of 7% in health insurance premiums: \$32,300
- No additional positions

A detailed recommended line item budget is provided (Attachment #2).

Debt Service

A spreadsheet showing all current debt service is provided (Attachment #3). Said information shows what items are being financed, the amount, and when the loans will be paid off.

Capital Projects

The Town is currently in the process of completing a sanitary sewer rehabilitation project that will be finished in FY 2021 (Attachment #4). The Town is in the process of completing a waterline replacement project on Springwood Avenue and Cedar Street that will be finished in late FY 2020 or early FY 2021 (Attachment #5). The Town is also in the process of completing the design, permitting, and easement acquisition for the Highway 70/61 water and sewer extension project which will be finished in FY 2021 – the next phase will be construction (Attachment #6).

Closing Comments

I hope you find all the information necessary to thoroughly review and analyze the recommended budget. Please do not hesitate to contact me if you need additional information to help in your decision making process. This document is now in your hands. The staff will make every effort to respond quickly and objectively to help you develop a budget that you feel best addresses the needs of the community.

The Revised FY 2021 Budget will be presented at the Board of Aldermen meeting scheduled for 7:00 p.m. on Monday, June 1, 2020. Additionally, a public hearing will be conducted on the Revised FY 2021 Budget. Fiscal Year 2021 Budget calendar is provided (Attachment #7).

Sincerely,



Ben Baxley
Town Manager

**Revised Water/Sewer Rates FY2021
 Typical Bill for Single Person Household
 (Based on minimum)**

	FY2020 Adopted	FY2021 Adopted
Water	\$ 7.08	\$ 7.22
Sewer	\$ 18.11	\$ 18.47
Solid Waste/Recycling	\$ 8.00	\$ 8.00
Stormwater	<u>\$ 0.75</u>	<u>\$ 0.75</u>
Total Every Month	\$ 33.94	\$ 34.44
Amount (monthly) above FY2020 >>		\$ 0.50

**Revised Water/Sewer Rates FY2021
 Typical Bill for Average Household
 (Based on 5,000 gallons)**

	FY2020 Adopted	FY2021 Adopted
Water	\$ 23.60	\$ 24.05
Sewer	\$ 60.35	\$ 61.55
Solid Waste/Recycling	\$ 8.00	\$ 8.00
Stormwater	<u>\$ 0.75</u>	<u>\$ 0.75</u>
Total Every Month	\$ 92.70	\$ 94.35
Amount (monthly) above FY2020 >>		\$ 1.65

<u>REVENUE</u>	<u>Revised FY2021</u>
<u>GENERAL FUND REVENUE</u>	
Tax Penalties & Interest	12,000
2011 Taxes	-
2012 Taxes	50
2013 Taxes	200
2014 Taxes	400
2015 Taxes	800
2016 Taxes	1,200
2017 Taxes	2,500
2018 Taxes	5,000
2019 Taxes	15,000
2020 Taxes (NEW)	3,062,850
Alamance County Sales Taxes	836,382
Guilford County Sales Taxes	443,618
Motor Vehicle Tax	372,000
Powell Bill Allocation	192,000
Governors Crime Commission Grant	-
Beer & Wine Taxes	30,000
Utility Franchise Taxes	420,000
Fire Dist.Tax/Guilford	3,500
Brush Pickup	3,000
Sanitation Fee Charge	310,000
Stormwater Fee Charge	33,000
Solid Waste Disposal Tax Dist	4,900
Cemetery Revenues	15,000
Code Enf/Planning Fees	10,000
GHA Pilot Fee	2,340
Library Revenues	3,000
Library State Aid Grant	-
Guilford Co Funds	55,500
Recreation Revenues	82,000
Interest on Investment	8,000
Sale of Fixed Assets	10,000
Miscellaneous Revenues	32,153
Tran FM Perpetual Care	2,700
Approp. Fund Bal - Gen Fund	410,833
Approp. Fund Bal - Powell Bill	-
Approp. Rec Cap Reserve	-
Approp Federal Drug Funds	-
GENERAL FUND REVENUE	6,379,926

FY2021 REVISED - BUDGET - REVENUE

<u>REVENUE</u>	<u>Revised FY2021</u>
<u>CEMETERY REVENUE</u>	<u>Revised FY2021</u>
Cemetery Revenues	2,600
Interest on investments	100
CEMETERY REVENUE	<u>2,700</u>
<u>WATER REVENUE</u>	<u>Recommended</u>
	<u>Revised FY2021</u>
Water Rents	837,000
Tapping Fees (w)	5,000
Meter Setting Charges (w)	15,000
Reconnection Fees (w)	40,000
Realize Deferred Revenue (w)	98,000
Miscellaneous Revenues (w)	11,000
Internet Convenience Fees (w)	-
Retained Earnings Appropriation	117,246
WATER REVENUE	<u>1,123,246</u>
<u>SEWER REVENUE</u>	<u>Recommended</u>
	<u>Revised FY2021</u>
Sewer Rents	2,271,000
Tapping Fees (s)	5,000
Meter Setting Charges (s)	15,000
Reconnection Fees (s)	40,000
Realized Deferred Revenue (s)	98,000
Miscellaneous Revenues (s)	11,000
Internet Convenience Fees (s)	-
Retained Earnings Appropriation	3,351
SEWER REVENUE	<u>2,443,351</u>
WATER & SEWER REVENUE	<u>3,566,597</u>
TOTAL REVENUE (ALL FUNDS)	<u>9,949,223</u>

EXPENDITURES

Revised FY2021

GOVERNING BOARD EXPENSES

Revised FY2021

BOARD SALARIES	17,200
FICA	1,316
LEGAL FEES	10,000
AUDITOR FEES	22,875
TRAVEL & TRAINING	2,000
CELL PHONE	800
MISCELLANEOUS	500
ELECTION EXPENSE	-
DUES & SUBSCRIPTIONS	12,500
	<hr/>
	67,191
	<hr/>

ADMINISTRATION EXPENSES

Revised FY2021

SALARIES	425,632
F I C A	32,561
RETIREMENT	41,758
GROUP INSURANCE	65,755
401 K	20,260
RETIRED INSURANCE	13,482
UNEMPLOY RE-IMBURSMNT	3,000
MED/PHY/MEN/DRUG	31,000
GAS/OIL/ADM	1,200
SAFETY (ADMIN)	3,000
ADVERTISING	2,000
PRINTING	3,000
TELEPHONE/INTERNET	7,000
POSTAGE	3,000
UTILITIES	11,000
CELL PHONE	1,200
TRAVEL & TRAINING	4,000
M & R EQUIPMENT	3,000
DUES & SUBSCRIPTIONS	3,500
PH II STORMWATER > moved	-
TOWN INSURANCE & BONDS	167,000
SUPPLIES & MATERIALS	9,000
SMALL EQUIPMENT/FURNITURE	8,000
MISCELLANEOUS	20,000
BEAUTIFICATION/REVITALIZATION	8,000
CAPITAL OUTLAY/OTHER	-
CONTRACTED SERVICES	131,500
FORCED MOW/DEMOLITION	6,000
	<hr/>
	1,024,849
	<hr/>

EXPENDITURES

Revised FY2021

NON-DEPARTMENTAL EXPENSES

	<u>Revised FY2021</u>
CONTINGENCY	40,000
	<u>40,000</u>

POLICE DEPARTMENT EXPENSE

	<u>Revised FY2021</u>
SALARIES	1,098,360
Parttime	10,710
OVERTIME	40,800
F I C A	87,965
RETIREMENT	122,198
GROUP INSURANCE	179,356
401(K) CONTRIBUTION	56,364
UNIFORM PURCHASES	25,000
GAS/OIL/POLICE	42,000
TIRES/POLICE	7,000
SAFETY (POLICE)	7,900
SUPPLIES & MATERIALS	8,000
SMALL EQUIPMENT/FURNITURE	8,000
ANIMAL CONTROL	500
AMMUNITION	13,000
TRAVEL & TRAINING	12,000
TELEPHONE	10,000
CELL PHONES	17,000
M & R EQUIPMENT	3,000
M&R VEHICLES	18,000
M&R BLDGS/GROUNDS	10,000
DRUG/INVESTIGATIONS	8,000
MISCELLANEOUS	1,000
DARE/COMMUNITY POLICING	5,000
K-9 POLICE DOGS	15,000
D.C.I. / P I N RENTAL	3,000
DUES & SUBSCRIPTIONS	1,500
CAPITAL OUTLAY/EQUIP	114,400
FEDERAL DRUG EXPENDATURES	-
CONTRACTED SERVICES	128,100
	<u>2,053,154</u>

EXPENDITURES

Revised FY2021

FIRE DEPARTMENT EXPENSES	Revised FY2021
SALARIES	489,494
PARTTIME	61,854
VOLUNTEER FIRE PAY (&Trexler)	25,500
OVERTIME	38,760
FIREMEN PENSION FUND	-
FICA	47,094
RETIREMENT	54,040
GROUP INSURANCE	93,528
401 K	26,413
UNIFORM PURCHASES	11,000
PHYSICALS	3,300
SUPPLIES & MATERIALS	8,000
GAS/OIL/FIRE	11,000
TIRES/FIRE	5,000
SMALL EQUIPMENT	8,000
SAFETY (FIRE)	3,500
TRAVEL & TRAINING	8,000
TELEPHONE	3,000
EQUIPMENT MAINT.	7,000
CELL PHONES	2,500
UTILITIES	12,500
M&R BUILDINGS/GROUNDS	10,000
M&R VEHICLES	20,000
MISCELLANEOUS	750
DUES & SUBSCRIPTIONS	2,000
CAPITAL OUTLAY/EQUIPMENT	60,000
CONTRACTED SERVICES	12,000
DEBT SERV	92,122
	<u>1,116,355</u>

EXPENDITURES

Revised FY2021

<u>PUBLIC WORKS DEPARTMENT EXPENSES</u>	<u>Revised FY2021</u>
SALARIES	469,380
OVERTIME	10,000
F I C A	36,922
RETIREMENT	49,374
GROUP INSURANCE	102,380
401 K	24,132
SUPPLIES & MATERIALS	12,500
UNIFORMS	11,200
GAS/OIL/PW	25,000
TIRES/PW	8,000
SAFETY/PW	5,000
GARBAGE/RECYCLE CARTS	18,000
TRAVEL & TRAINING	2,000
TELEPHONE	4,000
CELL PHONES	2,000
UTILITIES	75,000
M & R EQUIPMENT	8,000
M & R BUILDING/GROUND	8,000
M & R VEHICLE	7,000
MISCELLANEOUS	1,000
Phase II Stormwater	33,000
CAPITAL OUTLAY/EQUIPMENT	-
CONTRACTED SERVICES	220,000
DEBT SERVICE	9,926
	<u>1,141,814</u>

EXPENDITURES

Revised FY2021

POWELL BILL EXPENSES

Revised FY2021

PROFESSIONAL SERVICES	30,000
SUPPLIES & MATERIALS	10,000
GAS /OIL VEH.	13,000
TIRES	2,500
M&R EQUIPMENT	6,000
PATCHING STREETS	10,000
PAVING STREETS	-
SIDEWALKS	6,000
STORM/CATCH BASIN	2,500
CURB & GUTTER	2,500
POWELL BILL EQUIPMENT RENT	1,000
CAPITAL OUTLAY/EQUIPMENT	-
POWELL BILL CONTRACTED SERV	1,000
	<u>84,500</u>

CEMETARY EXPENSES

Revised FY2021

MISCELLANEOUS	2,500
CONTRACTED SERVICES	15,000
	<u>17,500</u>

LIBRARY EXPENSES

Revised FY2021

SALARIES	86,953
PART-TIME SALARIES	18,154
F I C A	8,041
RETIREMENT	8,895
GROUP INSURANCE	18,632
401 K	4,348
BOOKS/MAGAZINES	11,000
STATE AID EXPENSES	-
SAFETY (LIBRARY)	750
SUPPLIES & MATERIALS	4,000
SMALL EQUIPMENT/FURNITURE	3,000
TRAVEL & TRAINING	200
TELEPHONE	1,800
UTILITIES	4,500
M & R BLDGS & GROUNDS	3,000
M & R EQUIPMENT	1,700
MISCELLANEOUS	500
	<u>175,473</u>

EXPENDITURES

Revised FY2021

RECREATION EXPENSES

Revised FY2021

SALARIES	196,355
PART-TIME SALARIES	102,568
F I C A	22,573
RETIREMENT	21,971
GROUP INSURANCE	28,374
401 K	10,739
UNIFORMS	1,000
ATHLETIC EQUIP/SUPPLIES	70,000
GAS/OIL/REC	3,500
TIRES/REC	1,000
SUPPLIES & MATERIALS	10,000
SAFETY - RECREATION	1,500
SENIOR ACTIVITIES	4,000
PARTICIPANT FUNDED ACT	4,000
TRAVEL & TRAINING	500
TELEPHONE	5,000
CELL PHONES	2,500
UTILITIES	23,500
M&R EQIP/BLDG/GRD.	28,000
M&R VEHICLE	3,000
MISCELLANEOUS	250
TREE REMOVAL	2,000
SPECIAL EVENTS	28,000
DUES & SUBSCRIPTIONS	500
CAPITAL OUTLAY/EQUIPMENT	-
DEBT SERVICE	66,261
CONTRACTED SERVICES	22,000
	<u>659,091</u>

(10) - GENERAL FUND

6,379,926

CEMETERY EXPENSES

Revised FY2021

TRAN TO GENERAL FUND 2,700

(51) - PERPETUAL CARE TRUST FUND

2,700

EXPENDITURES

Revised FY2021

WATER EXPENSES

Recommended21

SALARIES	90,663
OVERTIME	6,885
F I C A	7,452
RETIREMENT	9,965
GROUP INSURANCE	18,646
401 K	4,871
SUPPLIES & MATERIALS	36,000
UNIFORMS	2,000
GAS/OIL	6,000
TIRES	1,500
SAFETY (WATER&SEWER)	1,500
TRAVEL & TRAINING	1,500
TELEPHONE	-
CELL PHONES	1,000
UTILITIES	1,000
DEHNR & WATER SAMPLES	11,000
BURLINGTON WATER CHARGES	660,000
M&R BLDGS/GROUNDS	500
M & R EQUIPMENT	1,000
M & R VEHICLE	3,000
MISCELLANEOUS	357
WATER TANK MAINT	22,242
INSURANCE	7,000
DUES & SUBSCRIPTIONS	3,000
CAPITAL OUTLAY/OTHER IMPROVE.	100,000
CONTRACTED SERVICES	72,500
DEBT SERV	53,665
	<u>1,123,246</u>
(61) - WATER FUND	<u><u>1,123,246</u></u>

EXPENDITURES

Revised FY2021

SEWER EXPENSES

Recommended

SALARIES	134,653
OVERTIME	3,570
F I C A	10,574
RETIREMENT	14,140
GROUP INSURANCE	27,967
401 K	6,911
SUPPLIES & MATERIALS	26,000
UNIFORMS	2,000
GAS/OIL	6,000
TIRES	1,500
SAFETY (WATER&SEWER)	1,500
TRAVEL & TRAINING	1,500
CELL PHONES	700
UTILITIES	30,000
BURLINGTON SEWER FEES	1,700,000
ELON SEWER FEES	205,000
M&R BLDGS/GROUNDS	13,000
M & R EQUIPMENT	5,000
M & R VEHICLE	3,000
MISCELLANEOUS	8,264
INSURANCE	14,000
DUES & SUBSCRIPTIONS	1,500
CAPITAL OUTLAY/OTHER IMPROVE.	-
CONTRACTED SERVICES	88,500
DEBT SERV	131,766
Reserve for Short Lived Assets per USDA	6,306
	<hr/>
	2,443,351
	<hr/>
(61) - SEWER FUND	2,443,351
	<hr/>

9,949,224

FY2021 REVISED - BUDGET - REVENUE

REVENUE

Revised FY2021

General Fund Total Revenue	6,379,926
General Fund Total Expenses	<u>6,379,926</u>
DIFF	<u>(0)</u>
Water Total Revenue	1,123,246
Water Total Expenses	<u>1,123,246</u>
DIFF	<u>(0)</u>
Sewer Total Revenue	2,443,351
Sewer Total Expenses	<u>2,443,351</u>
DIFF	<u>(0)</u>
	9,949,223
	9,949,223
	0

FY2021 Revised Budget
Debt Service Schedule

Attachment # 3

Description	FY	FY 2029 & Beyond										
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Fire Truck (Pumper) - Fire Dept; original 6/7/2019 for \$586,083 final payment 1/2026 (2.69%, 7-years)	\$ 92,122	\$ 92,122	\$ 92,122	\$ 92,122	\$ 92,122	\$ 92,122						
Burlington Water Connection (ARRA Loan) - Water/Sewer; original 5/10 for \$61,298.00 final payment 5/2/30 (0%, 20-years)	\$ 3,065	\$ 3,065	\$ 3,065	\$ 3,065	\$ 3,065	\$ 3,065						\$ 6,130
Springwood Ave/Cedar Street Waterline Proj - WATER: Original 8/2020 for \$649,550 final payment 5/2040 (1.53%, 20-years) PRELIMINARY DEBT INFORMATION - DEBT NOT ISSUED YET	\$ 40,673	\$ 41,919	\$ 41,422	\$ 40,925	\$ 40,428	\$ 39,931						\$ 428,489
One Ton Utility Truck - original 10/18 for \$45,871 final payment 1/31/22 (3.22%, 4 years)	\$ 17,868	\$ 17,868										
Mini Excavator - original 10/18 for \$68,000 final payment 1/31/22 (3.22%, 4 years)	\$ 11,910	\$ 11,910										
Main Line Sewer Camera - original 10/18 for \$90,236 final payment 1/31/22 (3.22%, 4 years)	\$ 24,366	\$ 24,366										
Community Center: original 12/11/17 for \$1,170,355* final payment 12/11/57 (3.25%, 40-years) *10% Reserve Account for \$1,170M (pay 10% per year until one Annual Payment is held)	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 51,671	\$ 1,550,130
Community Center: original 12/11/17 for \$202,000 final payment 12/57 (2.875%, 40-years) *10% Reserve Account for \$202K (pay 10% per year until one Annual Payment is held)	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 8,565	\$ 256,950
**Sewer Rehabilitation Project: original 10/20 for \$2,272,000 final payment 10/60 (2.375%, 40-years) PRELIMINARY DEBT INFORMATION - DEBT NOT ISSUED YET	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 88,613	\$ 2,835,616
*10% Reserve Account for \$2,272M (pay 10% per year until one Annual Payment is held) Short Lived Asset Reserve: Spend \$6,306 on Short Lived Assets or Allocate that into Reserve	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 8,861	\$ 17,723
Debt Service	\$ 353,739	\$ 354,985	\$ 300,344	\$ 299,847	\$ 299,350	\$ 298,853	\$ 206,234	\$ 199,713	\$ 199,713	\$ 206,234	\$ 298,853	\$ 5,095,037

* USDA loans require reserve build up of 10% per year until a full annual payment is in reserve.

**USDA (in regard to Sewer Rehabilitation Project) requires TOG to Spend at least \$6,306 toward Short Lived Assets or set aside the difference in a reserve account.

**CAPITAL PROJECT ORDINANCE
SEWER SYSTEM REHABILITATION PROJECT**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GIBSONVILLE, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance Amendment is hereby adopted:

- Section 1. The Project authorized is Sewer System Rehabilitation Project.
- Section 2. The officials of the Town of Gibsonville are hereby directed to proceed with this program within the terms of the project.
- Section 3. The following revenues are anticipated to be available to the Town to complete the project:

Loan Proceeds	\$	2,272,000
Transfer from General Fund Balance	\$	50,000

Section 4. The following amounts are appropriated for this project:

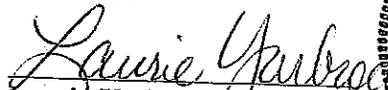
Construction	\$	1,482,781
Engineering and Preliminary Investigation	\$	434,500
Contingency	\$	326,219
Interest – Interim Financing	\$	40,500
Legal Fees – Bond Attorney	\$	35,000
Legal Fees – Local Attorney	\$	3,000

- Section 5. The Town Manger shall report on the financial status of this project as directed by the Board of Aldermen and will inform the Board of any unusual occurrences.
- Section 6. Copies of this project ordinance amendment shall be made available to the Town Manager and the Finance Officer for direction in carrying out this project.
- Section 7. That this ordinance amendment shall take effect upon passage.

This the 9th day of September, 2019.


Leonard Williams, Mayor

ATTEST:


Laurie Yarbrough, Town Clerk



**CAPITAL PROJECT ORDINANCE
SPRINGWOOD AVENUE AND CEDAR STREET
WATERLINE REPLACEMENT PROJECT**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GIBSONVILLE, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby amended:

Section 1. The Project authorized is Springwood Avenue and Cedar Street Waterline Replacement Project.

Section 2. The officials of the Town of Gibsonville are hereby directed to proceed with this program within the terms of the project.

Section 3. The following revenues are anticipated to be available to the Town to complete the project:

State Reserve Loan (SRP)	\$	649,550
Transfer from General Fund	\$	75,500
Transfer from Water & Sewer Fund	\$	7,651

Section 4. The following amounts are appropriated for this project:

Construction	\$	624,210
Technical Services (Planning & Design)	\$	24,000
Technical Services (Construction Phase)	\$	16,500
Administrative	\$	5,000
Legal & Testing	\$	50,000
Closing Costs	\$	12,991

Section 5. The Town Manger shall report on the financial status of this project as directed by the Board of Aldermen and will inform the Board of any unusual occurrences.

Section 6. Copies of this project ordinance shall be made available to the Town Manager and the Finance Officer for direction in carrying out this project.

Section 7. That this ordinance amendment shall take effect upon passage.

This the 18th day of May, 2020.


Leonard Williams, Mayor



ATTEST:


Laurie Yarbrough, Town Clerk

**Town of Gibsonville
Fiscal Year 2021 Budget Calendar**

Tuesday, January 7, 2020	Budget and Capital Improvement Plan (CIP) information provided to Department Heads
Saturday, February 15, 2020	Board of Aldermen Budget Planning Retreat (Department Heads present budget needs and Mayor and Board of Aldermen set budget priorities)
Friday, March 13, 2020	Department Heads submit budget and CIP requests to Town Manager
March 16 – March 20, 2020	Department Heads meet with Town Manager and Finance Officer to discuss budget and CIP requests
March 23 – May 15, 2020	Budget and CIP requests analyzed, reviewed, and recommended budget and CIP prepared
Monday, May 18, 2020	Town Manager submits recommended budget and CIP to Mayor and Board of Aldermen (Budget and CIP presented to Mayor and Board of Aldermen)
Monday, June 1, 2020	Board of Aldermen conducts public hearing regarding FY 2021 budget and adopts budget and CIP
Monday, June 15, 2020	Board of Aldermen adopts FY 2021 budget and CIP (if not adopted on June 1, 2020)
Wednesday, July 1, 2020	Fiscal Year 2021 begins

**TOWN OF GIBSONVILLE, NORTH CAROLINA
2021 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 1st day of June, 2020 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations.

SECTION I. GENERAL FUND:

<u>Anticipated Revenues</u>	<u>FY 2021</u>
Taxes, Current Year	3,062,850
Taxes, Prior Years	25,150
Motor Vehicle Tax	372,000
Penalties & Interest	12,000
Cemetery	15,000
Recreation	82,000
Sanitation Service Charge	310,000
Interest on Investments	8,000
Fire District Tax(Guilford)	3,500
Library	3,000
Transfer Perpetual Care	2,700
Sale of Fixed Assets	10,000
Guilford County Funds	55,500
Code Enforcement/Planning	10,000
Brush/White Goods Pickup Fees	3,000
Miscellaneous	32,153
GHA	2,340
Stormwater Fee	33,000
Solid Waste Disposal Tax	4,900
Intangible: Sales Tax(Alamance Co.)	836,382
Intangible: Sales Tax(Guilford Co.)	443,618
Utility Franchise	420,000
Beer & Wine	30,000
Powell Bill Funds	192,000
Appro'd. General Fund Balance	410,833
Total Anticipated Revenues	<u>6,379,926</u>

Authorized Expenditures**FY 2021**

Governing Board	67,191
Administration	1,024,848
Police	2,053,154
Fire	1,116,355
Public Works	1,141,814
Powell Bill	84,500
Recreation	659,091
Library	175,473
Cemetery	17,500
Contingency	40,000
Total Authorized Expenditures	6,379,926

SECTION II. WATER & SEWER:**Anticipated W&S Revenues****FY 2021****Water Revenues**

Water Service Fees	837,000
Tapping Fees	5,000
Meter Setting	15,000
Reconnection Fees	40,000
Realize Deferred Revenue	98,000
Miscellaneous Revenues	11,000
Retained Earnings Appropriation	117,246
Total Anticipated Water Revenues	1,123,246

Sewer Revenues

Sewer Service Fees	2,271,000
Tapping Fees	5,000
Meter Setting	15,000
Reconnection Fees	40,000
Realize Deferred Revenue	98,000
Miscellaneous Revenues	11,000
Retained Earnings Appropriation	3,351
Total Anticipated Sewer Revenues	2,443,351

Total W&S Anticipated Revenues**3,566,597****Authorized W&S Expenditures**

Water Expenditures	1,123,246
Sewer Expenditures	2,443,351
Total Authorized Expenditures	3,566,597

SECTION III. PERPETUAL CARE FUND

FY 2021

Anticipated Revenues

2,700

Authorized Expenditures

2,700

SECTION IV. TAX RATE ESTABLISHED

An ad valorem tax rate of \$0.53 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2021. This rate is based on a total valuation of property of \$668,128,780 and an estimated collection rate of 97.00%.

SECTION V. FEE SCHEDULE

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

SECTION VI. SPECIAL AUTHORIZATION - BUDGET OFFICER

- A. Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.
- B. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.
- C. He may make interfund loans for a period of not more than 60 days.
- D. Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION VII. RESTRICTION - BUDGET OFFICER

- A. Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.
- B. The utilization of any contingency appropriations shall be accomplished only with Board authorization.

SECTION VIII. UTILIZATION OF BUDGET ORDINANCE

This Ordinance and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2021 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

Adopted this the 1st day of June, 2020.

Attest:

Mayor of Gibsonville, NC

Town Clerk of Gibsonville, NC

(Attachment A)
Town of Gibsonville - Revised Fee Schedule - Fiscal Year 2021

Water & Sewer Rates

	Fiscal Year 2021
Inside Water	
1st 1500 gallons per month	\$ 7.22
over 1500 per 1000 per month	\$ 4.81
Outside Water	
1st 1500 gallons per month	\$ 14.44
over 1500 per 1000 per month	\$ 9.62
Inside Sewer	
1st 1500 gallons per month	\$ 18.47
over 1500 per 1000 per month	\$ 12.31
Outside Sewer	
1st 1500 gallons per month	\$ 36.93
over 1500 per 1000 per month	\$ 24.62
Sewer Only (flat rate)	\$ 56.56
Water Meter 3/4 inch	\$ 300.00
Water Tap 3/4 inch:	
Inside	\$ 800.00
Outside	\$ 1,600.00
Water Tap 1 inch:	
Inside	\$ 950.00
Outside	\$ 1,900.00
Water Tap over 1 inch:	
Inside	cost + 10%
Outside	double cost + 10%
Sewer Tap 4 inch:	
Inside	\$ 800.00
Outside	\$ 1,600.00
Sewer Tap over 4 inch	
Inside	cost + 10%
Outside	double cost + 10%
Irrigation "Y" Tap	\$ 550.00
Water Deposit	
Inside	\$ 100.00
Outside	\$ 200.00
Late Fee (after 15th of Month)	\$ 5.00
Delinquent Fee (after 25th of Month)	\$ 15.00
8AM - 4PM Reconnect Fee	No Charge
After 4PM Reconnect Fee	\$ 25.00
Meter Tampering Fee	\$50.00 plus damage
Sewer Use Ordinance (Fats, Oils, Grease)	\$25.00 per annual inspection
Third Party Meter Test Charge	\$ 50.00

Sanitation Fee

Residential per month	\$ 8.00
One Additional Garbage Cart	\$ 5.00
One Additional Recycling Cart	\$ 2.00
Replacement Fee for Cart (Damaged by Customer)	\$ 50.00
Truck Fee	\$ 100.00
Brush Pickup over 1 ton dump truck load	\$ 75.00

Stormwater Fee

Residential per month	\$ 0.75
Business per month	\$ 0.75

Misc Fees

Returned Check (Taxes per G.S.105-357)	Greater of	\$30.00 or 10% of Check
Returned Check (non-Taxes)	\$	30.00
Copies: Letter Black/White	\$	0.15
Copies: Legal Black/White	\$	0.20
Copies: Color	\$	0.30
Beer and Wine:		
On-Premises malt beverage	\$	15.00
Off-Premises malt beverage	\$	5.00
On-Premises unfortified wine, fortified wine, or both	\$	15.00
Off-Premises unfortified wine, fortified wine, or both	\$	10.00
Peddlers Permit Fee	\$	25.00

(Attachment A)
Town of Gibsonville - Revised Fee Schedule - Fiscal Year 2021

Code Enforcement Fees

Weeds/Trash	\$100 plus costs
Nuisance Vehicles	\$175 plus costs

Planning & Dev. Fees

Certificate of Appropriateness	\$	25.00
Major Subdivision		\$150 plus \$10 per lot
Minor Subdivision	\$	75.00
Variance	\$	200.00
Rezoning	\$	200.00
Special Use Permit	\$	200.00
Sign Permit	\$	25.00
Driveway Permit	\$	25.00
Reinspection Fee	\$	30.00

Street, Utility Const. & Stormwater Mgt. Plan Review & Inspection Fees:

Street Plan Review & Periodic Const. Obser Fee:	\$2.00 per lineal centerline foot of st.
Water Line Plan Review & Periodic Const. Obser Fee:	\$1.50 per lineal foot of water line
Sanitary Sewer Line Plan Review & Periodic Const. Obser	\$1.50 per lineal foot of sewer line
Storm Sewer Line Plan Review & Periodic Const. Obser	\$1.00 per lineal foot of storm sewer line
Water & Sewer Services Plan Review & Periodic Const	\$100 per lot -OR-
	\$50 per each service residential svcs. -OR-
	\$200 per water svcs larger than 1" -OR--
	\$200 per sewer svcs larger than 4"
Stormwater Mgt. Review & Periodic Const Obser Fee:	\$1000 per device w/half payable at time of plan submittal
Sanitary Sewer Lift Station Review & Periodic Const Obs	\$5000 per device w/half payable at time of plan submittal

*fees collected above in accordance with policy.

Water and Sewer System Development Fees*

Water Meter Size	Fiscal Year 2021		
	Water Fee	Sewer Fee	Total Fee
3/4"	\$700	2,000.00	\$2,700
1"	\$1,100	3,300.00	\$4,400
1 1/2"	\$2,300	6,600.00	\$8,900
2"	\$3,700	10,600.00	\$14,300
3"	\$8,100	23,300.00	\$31,400
4"	\$14,700	42,000.00	\$56,700
6"	\$30,300	86,600.00	\$116,900

†Applicable System Development Fee(s) for development requiring smaller or larger water meters
‡Equivalent Residential Unit is approximate multiplier

Cemetery Fees

Resident		
1 grave plot	\$	400.00
2 grave plot	\$	800.00
Non Resident		
1 grave plot	\$	1,000.00
2 grave plot	\$	2,000.00
Permit for Setting Stone		
Local Company (Guil./Alam. Co)	\$	30.00
Out of Town Company	\$	50.00

(Attachment A)
Town of Gibsonville - Revised Fee Schedule - Fiscal Year 2021

Recreation Fees

Participation Fees

Soccer Fall		
Resident	\$	35.00
Non-Resident	\$	55.00
Soccer Spring		
Resident - uniform	\$	25.00
Non-Resident - uniform	\$	45.00
Soccer Spring		
Resident - no uniform	\$	35.00
Non-Resident - no uniform	\$	55.00
Baseball/Softball		
Resident	\$	35.00
Non-Resident	\$	55.00
Tee Ball		
Resident	\$	25.00
Non-Resident	\$	45.00

Recreation Fees (Continued)

Basketball		
Resident	\$	35.00
Non-Resident	\$	55.00
Football		
Resident	\$	35.00
Non-Resident	\$	55.00
Flag Football		
Resident	\$	25.00
Non-Resident	\$	45.00
Picnic Shelter Rates		
Resident - Weekday	\$	15.00
Resident - Weekend	\$	25.00
Non-Resident - Weekday	\$	15.00
Non-Resident - Weekend	\$	35.00
Ball Field Rental		
Non-Town Sponsored Team		\$50 per day
Lights		\$20 per hour
Resident Churches		No Charge

(Attachment A)
Town of Gibsonville - Revised Fee Schedule - Fiscal Year 2021

Gibsonville Community Center Rental Fees

	Resident	Non-Resident
Open Gym Fee: 0-17 years old	Free	Free
Open Gym Fee: 18-99+ years old	\$1.00	3.00
Room Rentals:		
GYM - per hour* (up to six hours)	\$35.00/hr	\$55.00/hr
GYM - per hour* (beyond six hours)	\$30.00/hr	\$50.00/hr
Floor covering	\$300	300.00
Scoreboard & Operator	\$150	150.00
Sound System	\$100	100.00
*required attendant	\$13.00/hr	\$13.00/hr
Additional Program fees may apply based on size of event		
Large Room - Half Day*	\$75	100.00
Large Room - Full Day*	\$150	175.00
Kitchen	\$50	50.00
Sound System	\$100	100.00
TV	\$25	25.00
Cleaning Fee (if requested)	\$100	100.00
*required attendant	\$13.00/hr	\$13.00/hr
Additional Program fees may apply based on size of event		
Small Room - Half Day*	\$50	75.00
Small Room - Full Day*	\$100	125.00
Kitchen	\$25	25.00
TV	\$25	25.00
Cleaning Fee (if requested)	\$100	100.00
*required attendant	\$13.00/hr	\$13.00/hr
Additional Program fees may apply based on size of event		

Fall Festival Fees:

Non-Food Vendor	\$	50.00
Premium Non-Food Vendor	\$	60.00
Food Vendor	\$	70.00
Premium Food Vendor	\$	80.00
Food Truck	\$	75.00
Addition of Electrical Hookup (per location)	\$	20.00

Library Fees

Lost or Unreturned Item	Replacement cost of Item
Black and White Prints/Copies	\$0.15 per page
Color Prints	\$0.30 per page
Fax (send or receive)	\$0.25 per page

Police Fees

Storage Fees (Seized Vehicles)	\$10 per day
Fingerprinting Fee	
Resident	No Charge
Non-Resident	\$ 10.00
False Alarms 4th call within 30 day period	\$ 50.00
Police Report	\$ 5.00
Taxi Driver's Permit	\$ 25.00
Parking Ticket	\$ 10.00

Item 8

A RESOLUTION TO CONSIDER AND ADOPT THE RECOMMENDED CAPITAL IMPROVEMENT PLAN – FISCAL YEAR 2021 THROUGH FISCAL YEAR 2025

WHEREAS, the Town of Gibsonville recognizes that a Capital Improvement Plan enables staff and the Board to plan for a vibrant community; and

WHEREAS, the Capital Improvement Plan is a five-year planning tool designed to help the Town plan for the repair, replacement, and acquisition of capital items; to assist in financial planning; to ensure better coordination and evaluation of projects; to provide necessary lead time for project planning, permitting, design; and to maintain or improve the Town’s credit rating and fiscal health; and

WHEREAS, this plan is updated annually for Board of Aldermen review; and

WHEREAS, adjustments for anticipated projects can also be made each year during the annual revision of the Town’s budget; and

WHEREAS, this flexibility in the planning and implementation of capital needs makes Gibsonville’s Capital Improvement Plan responsive to the changing needs of the community.

NOW, THEREFORE, BE IT RESOLVED that the Town of Gibsonville Board of Aldermen has received the *Recommended Capital Improvement Plan – Fiscal Year 2021 through Fiscal Year 2025* and adopts this capital plan. This the 1st day of June, 2020.

Mayor

Attest:

Town Clerk

Capital Improvement Plan Guide

Purpose and Definitions:

The purpose of the capital improvement plan (CIP) is to forecast and match projected revenues and major capital needs over a five-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the Town.

The Town defines CIP capital expenditures as any expenditure of major value that results in the acquisition of a fixed asset, and has a useful life greater than one year. As a rule of thumb, items in the CIP include those which:

- Involve acquisition, renovation, and/or construction of a single fixed asset equal to or greater than \$10,000
- Involve any land purchases equal to or greater than 10,000 not associated with or included in another CIP project.

Capital Improvement Plan Development:

The CIP is updated annually as part of the Town's regular budget process. Projects are reviewed and evaluated based on Mayor and Board of Aldermen's service desires, other Town infrastructure needs, the financial capacity of the Town and the impact the projects will create on the Town's operating budget.

Once the projects are evaluated, a recommended CIP is developed that identifies the selection and timing of capital projects into future fiscal years. First-year projects are incorporated in the town manager's recommended annual operating budget. The Mayor and Board of Aldermen are also presented the future, non-appropriated planning years for their consideration, review and endorsement so staff can proceed with planning and evaluation of potential capital projects.

Capital Improvement Plan:

The capital improvement plan is simply that – a plan. As such, projects are subject to change based on new or shifting needs, special financing opportunities, emergency needs, or other directives or priorities established by the Mayor and Board of Aldermen. Because priorities can change, projects included in outward planning years are not guaranteed for funding.

The Gibsonville CIP achieves five major objectives as a component of the Town's budget and financial planning process:

1. To help the Town plan for the repair, replacement, and acquisition of capital items and facilities that are necessary in providing high quality services to residents.
2. To assist in financial planning by forecasting capital demands together with future revenues and expenditures.

3. To insure better coordination, evaluation, prioritization, and planning of projects to serve the community and its needs.
4. To provide lead time for project planning, regulatory permitting, design, land acquisition, and construction to assure projects will be ready when needed.
5. To maintain or improve the Town's credit rating and fiscal health through promoting strong budgetary and financial management planning.

CAPITAL IMPROVEMENT PLAN (CIP) SUMMARY

Department	Project	Primary Funding Source	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	Total Capital Cost
Police	Replace Vehicle(s)	Fund Balance	114,400	114,400	114,400	171,600	114,400	629,200
	Lease Vehicles (2)	Operating Rev.	10,800	10,800	10,800	10,800	10,800	54,000
	Hand Held Radios	Fund Balance	-	10,000	10,000	10,000	10,000	40,000
	Police Headquarters	Debt Financing	-	10,000	-	300,000	-	3,310,000
Police Total		125,200	145,200	135,200	492,400	3,135,200	4,033,200	

Fire	Replace Garage Ramp	Fund Balance	60,000	-	-	-	-	60,000
	Bathroom Renovation	Fund Balance	-	150,000	-	-	-	150,000
	Furniture Replacement	Fund Balance	-	12,000	-	-	-	12,000
	Purchase Pickup Truck	Fund Balance	-	-	60,000	-	-	60,000
	Replace SCBA Air packs	Fund Balance	-	-	160,000	-	-	160,000
	Replace Carpet/Paint Ceiling Office/Bunkroom	Fund Balance	-	-	60,000	-	-	60,000
	Replace Radios/Pagers	Fund Balance	-	-	-	125,000	-	125,000
	Replace State Generator	Fund Balance	-	-	-	-	75,000	75,000
	Replace SCBA Filling Station	Fund Balance	-	-	-	-	35,000	35,000
	Fire Total		60,000	162,000	280,000	125,000	110,000	737,000

Admin	Carpet Hall & Foyer	Fund Balance	-	8,000	-	-	-	8,000
	ADA Compliance for Town Hall	Fund Balance	-	28,000	-	-	-	28,000
Admin Total		-	36,000	-	-	-	-	36,000

CAPITAL IMPROVEMENT PLAN (CIP) SUMMARY (continued)

Department	Project	Primary Funding Source	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	Total Capital Cost
Public Works	Skid Steer w/Attachments	Fund Balance	-	50,000	-	-	-	50,000
	Storage Shed Behind Public Works	Fund Balance	-	30,000	-	-	-	30,000
	Replace Garbage Truck	Debt Financing	-	315,000	-	-	-	315,000
	Zero Turn Mower	Fund Balance	-	-	12,000	-	-	12,000
	Automated Leaf Truck	Debt Financing	-	-	170,000	-	-	170,000
	Purchase One Ton Truck (shared)	Fund Balance	-	-	-	16,000	-	16,000
	Purchase Mowing Tractor w/side boom	Fund Balance	-	-	-	105,000	-	105,000
	Replace Dump Truck	Fund Balance	-	-	-	67,500	-	67,500
	Purchase Street Sweeper	Debt Financing	-	-	-	-	170,000	170,000
	Public Works Total			395,000	182,000	188,500	170,000	935,500

Powell Bill	Street Resurfacing	PB Fund Balance	-	175,000	175,000	-	-	350,000
	Pavement Condition Survey	PB Fund Balance	-	-	-	15,000	-	15,000
Powell Bill Total			-	175,000	175,000	15,000	-	365,000

Department	Project	Primary Funding Source	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	Total Capital Cost
Recreation	Purchase John Deere Tractor	Fund Balance	-	-	-	-	27,000	27,000
	Pave Parking Lots Moricle Park	Debt Financing	-	-	-	-	200,000	200,000
Recreation Total			-	-	-	-	227,000	227,000

General Fund CIP Total			185,200	913,200	772,200	820,900	3,642,200	6,333,700
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CAPITAL IMPROVEMENT PLAN (CIP) SUMMARY (continued)

Water	Dump Truck (shared)	Debt Financing	-	22,500	-	-	22,500
	Meter Transmitter Change Out	Fund Balance	-	25,000	25,000	-	100,000
	Pickup Truck (shared)	Debt Financing	-	-	16,000	-	16,000
Water Total			-	47,500	41,000	25,000	138,500

Sewer	Dump Truck (shared)	Debt Financing	-	22,500	-	-	22,500
	Meter Transmitter Change Out	Fund Balance	-	25,000	25,000	25,000	100,000
	Pickup Truck (shared)	Debt Financing	-	-	16,000	-	16,000
	SCADA System for Sewer Stations	Operating Revenue	-	-	30,000	-	30,000
	Purchase Jet Vac Combo Truck	Debt Financing	-	-	275,000	-	275,000
Sewer Total			-	47,500	71,000	300,000	443,500

Water & Sewer Total			-	95,000	112,000	325,000	582,000
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CIP Grand Total			185,200	1,008,200	884,200	1,145,900	6,915,700
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