

APPENDIX 3 REQUIRED INFORMATION FOR OBTAINING A BUILDING, SIGN, USE/LOCATION, EVENT, FLOODPLAIN, AND GRADING PERMIT.

<u>Information</u>	PERMITS					
	<u>Building</u>	<u>Sign</u>	<u>Use/Location</u>	<u>Event</u>	<u>Floodplain</u>	<u>Grading</u>
Plot Plan, for minimum standards	refer to Appendix 2	refer to Appendix 2	refer to Appendix 2		refer to Art. VII-4	
Address of Job	X	X	X	X	X	X
Name, Address & Telephone						
Property Owner	X	X	X	X	X	X
Building Contractor	X	X	X			
Grading Contractor						X
Name of Subdivision or Development	X		X		X	X
Plat Book & Page #	X		X		X	X
Tax Map Number	X		X		X	X
Township		X		X		X X
Type of Sewage Disposal (i.e. public sewer, septic tank etc.)	X		X	X		
Type of Water Supply (i.e. public water, private well, etc.)	X		X	X		
Proposed Use (i.e. Single Family, Church, Garage etc.)	X		X	X		
Application Type (New, Addition, Alteration, & Installation)	X	X	X			

<u>Information</u>	PERMITS					
	<u>Building</u>	<u>Sign</u>	<u>Use/Location</u>	<u>Event</u>	<u>Floodplain</u>	<u>Grading</u>
	by NC Building Code	by Article VI-1	by NC Building Code			
Construction Plans, As Required						
Erosion Control Plan, if disturbing greater than 1 acre	X		X		X	X
Watershed Control Plan, if job located in Watershed	X		X		X	X
Heated Square Feet	X					
Unheated Square Feet	X					
Number of Stories	X					
Number of Rooms (Do no count baths, foyer, etc.)	X					
Number of Baths	X					
Type of Heat & Air Conditioning	X					
Subcontractor(s) Name & License #:						
Electrical	X	X	X			
Plumbing	X		X			
Mechanical	X					
Electrical Power Company	X	X	X			
Gas Supply Company	X					

Information

PERMITS  
Building

Sign

Use/Location

Event

Floodplain

Grading

Manufactured Dwellings Only

Year & Model Name

X

Name, Address, & Telephone #  
of Setup Contractor

X

If to be located in a  
Manufactured Dwelling Park ...

Name of Park

X

Space Number

X

Type of Sign

X

Dimensions of Sign

X

Sign Illumination (Electrical  
Contractor)

X

Master Sign or Common Sign Plan,  
if required

X

Name, Address, & Telephone # of  
Sponsor or Organizer

X

Dates of Event

X

Financial Responsibility/  
Ownership Form

X